



# Academic Senate Meeting Minutes

**FEB 6, 2025**

**2:20 P.M. - 4:15 P.M .**

**MC SEC –354**

**<https://wvm-edu.zoom.us/j/94677189943?pwd=L3DLyZjT0R4ADQ2N2NWmMLMAWPUQT09>**

Meeting ID: 946 7718 9943, Passcode: 248314

Membership

<b>Joanna Sobala</b> , AS President (x)	<b>Christine Tuato’o</b> , Creative Arts & Communication (x)
<b>David Piper</b> , Associate Faculty (x)	<b>Max Sklar</b> , Science, Technology, Engineering, Math (x)
<b>Samir Magid</b> , Associate Faculty (x)	<b>Lauren Javier-Tolentino</b> , AS Vice President, Science, Technology, Engineering, Math (x)
<b>Daniel Arias</b> , Bus. & Educ & Service Industries (x)	<b>Helen Sun</b> , Science, Technology, Engineering, Math (x)
<b>Willy Kwong</b> , Bus. & Educ & Service Industries (x)	<b>Michele Hittleman</b> , Counseling & Learning Services (x)
<b>Brenna Wundram</b> , Public Safety, Health & Wellness (x)	<b>Theresa Lawhead</b> , Counseling & Learning Services (x)
<b>Lania Williams</b> , Public Safety, Health & Wellness (x)	<b>Priscila Moreira</b> , ASG Representative (a)
<b>Matthew Johnston</b> , People, Culture and Society (x)	<b>Jonah Pirnejad</b> , ASG Representative (x)
<b>RaeAnn Ramsey</b> , People, Culture and Society (x)	<b>Liz Bogatin-Starr</b> , Administrative Assistant (x)
<b>Elaine Wong</b> , Academic Services (x)	
<b>Guests:</b> Seher Awan, President of Mission College; Inez Barragan, Director of HSI-STEM; Karen Chan, Executive Director of Faculty Union; Jeff Cormier, Chair of Academic Directions; Kaitlin Ferguson, Chair of Kinesiology; Veronica Hand, Counselor; Maisha Jones, Dean of People, Culture, & Society; Kelly Neary, Chair of Biological Sciences;	Monica Sain, Faculty, English Department; Lana Sheridan, Chair of Physics Department; Ken Songco, Dean of Equity and Student Success; Pedro Sousa, Chair of Faculty Professional Development; Sarah Sullivan, Faculty, English Department; Roy Vasquez, Dean of Public Safety, Health, and Wellness <b>If not present: Absent (A) Excused/Online*</b>

I. Call to Order  
Quorum met 2:21pm.

II. Approval of Agenda

MOTION to approve Agenda as written (R. Ramsey/L. Javier-Tolentino) (M/S/P). One opposed. No abstentions. Motion passes.

III. Approval of Meeting Minutes (A)

MOTION to approve December 5, 2024 Meeting Minutes (D. Arias/R. Ramsey). (M/S/P). One opposed. No abstentions. Motion passes.

IV. Oral Communication from the Public (3 minutes/person) (I)

Karen Chan, Executive Director of the Faculty Union: Faculty Union is here today to share concerns related to faculty hiring. Can address later during agenda item.

*This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.*

V. Information & Announcements (College & District) (5 minutes) (I)

Senator Theresa Lawhead: Graduation applications are due Saturday, February 22 for upcoming Spring graduates. Students should connect with Counselors and can also apply online to make the graduating program and commencement ceremony. [Graduation Applications SP2025 & Meet with Counselor](#)

There will be backup plans for students who miss the February 22 deadline.

Counselors will be supporting pulling up transcripts, AP scores, equivalency, course substitution forms. ASG is getting word out. Please let your depts know about Graduate Applications due date.

Senator Max Sklar: The national mathematical organization, the Mathematical Association of America-Golden Section is dedicated to sharing mathematics. I'm Program Chair for the Golden Section of the MAA covering California, Northern Nevada and Hawai'i and we're hosting the annual meeting on February 22 in the Gillmor Center, GC 107 and GCC 103 for overflow. Speakers are asked to aim their talks at undergraduate students and graduate students. Mission students will get a taste of what mathematics is like. Speakers: Haydee Lindo, Harvey Mudd College, Jenny Quinn, UVW Tacoma, Steve Butler, Iowa State U, Stephen Devlin, USF.

Talks, Poster Session and Mathematical Art Exhibition. Lunch in HM.

Registration: \$20 (regular) or \$10 (students, retired, unemployed): Lunch \$25 (gluten-free and/or vegetarian options)

TO REGISTER: <https://sites.google.com/view/maagoldenmeetings>

Please pass along to any students you think might be interested. Let Max know of any questions.

Academic Senate President Joanna Sobala: First, I need to acknowledge that this is not an easy semester and not an easy beginning of the year. I need to acknowledge that and keep in mind that this is a stressful time for many students. And, remember that kindness can go a long way to help us get through difficult times.

Some important announcements:

- The PRRR is due this Friday. The Academic Senate is submitting a Program Review and Resource Request for the first time as the process is now open to committees that have standing budgets which includes Senate. We consulted with the VPAS, and we requested increases in our Travel and Conference funds, Part time faculty stipends, and release time for the Academic Senate President and Vice President. This is a process that goes on record and that Senate can continue.
- ASCCC representatives Robert Stewart Jr. and Christopher Howerton are visiting our Senate, Thursday, March 13 to present and answer questions in a 2-hour session.

- ASCCC Spring Plenary Registration has opened early, to be held April 24-26, Hybrid Event, Hyatt Regency Irvine <https://www.asccc.org/events/2025-spring-plenary-session>  
Senators and Faculty are welcome to network with other colleges. May have Resolutions earlier.  
Travel and Conference funds need to be requested using the request form. Current Senate budget does not fund this for SP25.
- Nicole Aguinaldo, Program Director of Advancement at the district reached out to the Senate leadership with a call for volunteers to help review student scholarship applications, February 19-March 10, approx. 1.5-2.0 hrs commitment, a training, and scoring up to 10 scholarship applications using a rubric.
- The Ground Rules that Senate approved for our meetings are on the agenda, please read them. I particularly want to stress items 6 and 7.
  - Members, guests, and visitors will govern their interpersonal behavior on the basis of mutual respect, civility, collegiality, and assumption of good intent and will avoid personal attacks or physical and verbal intimidation.
  - Members, guests, and visitors will maintain respect for team discussions and will demonstrate support for decisions of the Senate team within and outside of Senate meetings and be respectful of the formal voting process.
- The key is respect and collegiality are our guidance for our meetings. It's perfectly fine to disagree but let's do it with kindness and respect. I would like that to also be our guiding principle for the duration of the academic year and for the future.

*This portion of the meeting is reserved for College and District announcements. Items should be limited to one minute per person. Topics requiring additional time may be put on the agenda for a future meeting.*

#### VI. Unfinished Business

None

#### VII. New Business

1. Welcome from the President and Faculty Hiring for 2025/2026 (Seher Awan) --15 min (I)  
MC President Seher Awan: I'm deeply appreciative of the strong community we have here at Mission and that we can lean on each other during these stressful times. Want to reiterate ICE protocols that were emailed on Monday, this came out of student workers coming to my office expressing concerns and fears. Do Instructors know that if ICE shows up to a classroom, not to let them in or to tell them what to do. We're supporting our students to see themselves as safe here and that college has resources for them.

I'd appreciate instructors to mention in class that college protocols exist and we are safe spaces both inside and outside our classrooms, and we do not comply or work with ICE for immigration enforcement. Dreamers site and additional resources are on MC website. Working on requests for Go-GURT and alpacas brought on campus in spring, that goes along with the important Wellness sessions bringing more joy on campus.

Faculty hiring: Am deeply appreciative of everyone's efforts to go through the very long and important faculty hiring process, so important to the college. We are blessed to have resources at the district and take very seriously the 13 faculty hiring recommendations of the Academic Senate. I selected number 2, Ethnic Studies, number 6, Counseling and Puente, number 3, Fire Protection, number 3 (tied), Health Occupations, and number 13, Professional Learning.

There has been extensive work around Ethnic Studies, and significant retirement in Fire Protection and Health Occupations. We know that there are ratio requirements for accreditation that we need to meet. And, in order to bring on a second Puente cohort, we must have a dedicated second counselor to support our HSI status and Latinx students, and Number 13, Professional Learning. I look forward to hearing your thoughts. I think the campus Professional Learning Committee and Faculty Professional Development Committee (FPDC) are in favor of this position. Looking holistically at the College, we have a strategic goal directly tied to professional learning and development, a really big personal priority for many people. Hopefully, with the support of our Union and with support from our Senate this position will guide and lead us with professional learning as an institution. A job description does not exist. We'll be innovative and try and meet the needs of our college as they change and work with Contract Administration and other processes to comply with our contract.

I know that Kinesiology (KIN) and my colleagues in Kinesiology were deeply disappointed to not have the number one faculty hiring spot be respected. My justification is mainly we have not done an analysis of legislative changes, and some retirements. With the repeatability issues that we are now going to be facing, the assessment of the program needs to be done for stability and to have load for new faculty when they are brought on. I appreciate that Senator Brenna Wundram is working on an FSA to hopefully teach those classes soon. How much load would that entail based off load that is available. I want to look at completion rates and what enrollment is looking like. Looking forward to seeing other things that come out of the Academic Directions Committee and revitalization. I spoke to Joanna about whether Senate wanted my formal response or not on the recommendation to split Kinesiology and Athletics, which I support. But again, I know there's more work to be done and assessment before I feel comfortable investing more college resources into the program.

I did not select Number 5 Biology because we hired a biology position last year and Jean Replicon was currently set to retire in 2027. The hiring seemed a little early. Jean has moved her retirement up and the position could be considered in the next faculty hiring prioritization that is done annually.

#### Senate Discussion:

Karen Chan, Executive Director of Faculty Union: Faculty Union does receive a copy of the Senate's Faculty Hiring Prioritization. The Faculty Union only wants Senate to know that the Professional Learning position would need to be bargained as a faculty position in the contract because we currently don't have a job description for professional learning. There are some potential concerns about the proliferation of positions that aren't aligned with a specific dept and dept chair and what the processes would be if the job position were to be posted and making sure that anyone who took that position would get all their contractual rights in relation to the position. Otherwise, the position would be a violation of the contract. Most of our tenure language speaks to the dept chair being responsible for their faculty tenure. Please email questions to me or Brenna, who is in the room.

President Awan: We're aware of the technical needs of this position and are working with the proper process to negotiate or bargain a new position as we finalized this in December. VPI Lorrie Ranck and the team are working on this to go through contract administration.

Senator Brenna Wundram: We're deeply concerned that we didn't get a position. Conversations and the application to propose new faculty were extensive. We shared needs in Senate discussions and are aware

that the Cal-GETC requirements are changing. Students are coming from other colleges to fulfill units. MC changed our local degree to include 3 Kinesiology units that students have as an option in their area. KIN has lost many faculty leaving only 2 faculty taking on the lion's share. The high prioritization of KIN being #1 ranking being displaced by an administrative position #13 does not make sense.

Kaitlin Ferguson, Dept Chair of Kinesiology. Everyone in Senate heard our data and arguments for the KIN position and were unanimous in recognizing the need for KIN new faculty. As Chair, I'm teaching 1.5 and maxed out, and drawing instructors from West Valley or whoever I can get to teach classes. I had to do 14 evaluations myself. Our students are from all walks of life, are diverse and first generation and in all of our depts, and are learning to take charge of their health and academic learning. The KIN 17.5 unit certificate was developed over 5 years and finally ran FA24. Fifteen students are in the second core class. If we get full time instruction we'll have better quality.

MOTION to extend time 10 minutes. (R. Ramsey, S. Magid) (M/S/U). None opposed. No abstentions. Motion passes.

VP of Academic Senate Lauren Javier-Tolentino: Speaking on behalf of Kelly Neary, Dept Chair of Biology, as President Awan said, Biology does like to plan ahead and we're trying to expand and have environmental science as a PT faculty stepped down. I'm sharing that Biology is accepting your decision, but we're still in talks about revisiting this in the future.

President Awan did see the change of Jean Replicon's retirement to SP25 after the December prioritization. That does change things as we move forward.

I apologize, I do deeply care. I never said and it is not in this documentation that I do not think it is not important because I didn't select a position or accept a recommendation. Process is holistic for the college. I read through all the submissions, talked to deans, and do a lot of due diligence. I won't always agree. I think I cannot move forward until the work with the Academic Directions Committee is done and we see where there is work to be done, and that's in progress and needs to be completed to strengthen the request and be considered again.

Senator Elaine Wong: What is the need for picking #13 over other very needed faculty positions that actually teach.

President Awan: Professional Learning is something the College as a whole has been working on. The Professional Learning Committee at the college level is getting off the ground and the position is vital to continuing to lead that work for faculty and the college. I believe the position was fully supported by the Faculty Professional Development Committee that is very engaged for the whole college. A strategic goal for the college is completely dedicated to professional learning and all the work we do in and outside of the classroom has to do with keeping up with the changing needs of our students and our community. Those goals were informed by campus climate surveys. Professional Learning is vital to students and faculty needs to respond to a changing environment and to personal enrichment and growth that individuals on our college experience as employees.

Senator Michele Hittleman: I was shocked that the KIN position was not supported by the Office of the President, and I serve on Academic Directions. I'm trying to understand how Athletics being in revitalization

affected this and how that has to do with teaching all the KIN classes at all the different levels. Even if those levels decline, we have so many classes in that area and we're managing all those classes with one faculty.

Jeff Cormier, Chair of ADC: This wasn't so much about a KIN position but an informal discussion looking at all the opportunities at the college and trying to build out the future for the KIN program once Athletics is pulled out. KIN program needs to be bigger with human power within it. A group of faculty did try a professional position years ago. Faculty was solid but there were many logistical issues. Without a doubt, hopefully we'll see more staffing in Kinesiology because there are so many opportunities. Revitalization builds out support for that. How many faculty are needed and what does the long-term future look like as well. From my perspective, Athletics has not done much in KIN at Mission.

Senator RaeAnn Ramsey: Then when you spoke on behalf of ADC, for clarity, you not only spoke on behalf of Athletics but on behalf of Kinesiology and you're saying ADC did not make a recommendation.

Jeff Cormier: ADC discussed and informally listed what could be done. If formalized, a report could be generated with a holistic view and deep dive with specifics on Kinesiology and long-term planning and revitalization and making a stronger proposal.

Senator Brenna Wundram: Revitalization was proposed in December after Kinesiology was denied the position. If we had been asked in advance, "Can you give us more information?" we would have done it. Here, we're at a very critical need.

Sobala: This is a much appreciated conversation. Hopefully we will have a resolution in the next cycle. Thank you, President Awan for coming to Senate meeting and responding.

2. Consideration of recommendations from West Valley Academic Senate on changes to AP (Administrative Procedure) 4240 on Academic Renewal -- 15 min (I/D/A)

Senate President Joanna Sobala: On behalf our Senate, we presented our recommendations to the WV Academic Senate, and Senator Hittleman presented to the District Academic Senate. WV had first and second reads with some small tweaks and several agreements.

- 30 units of course work may be requested from either one or both colleges in the student's cumulative grade point average.
- A maximum of 30 units of work which is substandard (D, F, NP, NC) not reflective of the student's present scholastic level of performance may be alleviated and disregarded in the computation of grade point average.
- A period of at least one academic term (fall, winter, spring, or summer) must have elapsed since the most recent work to be alleviated was completed.
- Subsequent to the fall, winter, spring or summer terms(s) for which academic renewal is sought, the student must have completed an additional 12 semester units of study in the District and/or at another accredited institution with a cumulative grade point average of at least 2.00.

Senator Michele Hittleman: Everything that we passed and WV Academic Senate improvements in #3 look great.

MOTION to approve the changes made by West Valley Academic Senate to the Administrative Procedure



4240 (AP) Academic Renewal. (M. Johnston/R. Ramsey) (M/S/P). None opposed. One abstention. Motion passes. ASG Representative: Abstain, Advisory vote.

Senate President Joanna Sobala will pass forward AP 4240 to be hopefully finalized by College Councils on both campuses and District Council and approved by the Chancellor by the end of semester.

3. Excellence Awards Applications/Timeline and Taskforce Formation –15 min (I/A)  
Senate President Joanna Sobala reviewed the Nomination categories. The seven award categories could be offered again this Spring. All the Excellence Awards applications (2024) are in the Senators' meeting folder: The Department, Program, or Committee Award; Newbie Excellence Award; Research, Publication or Presentation Award; Service to the College Award (FT and Associate Faculty); Teaching Excellence Award (FT and Associate Faculty).

We only had faculty applications in five categories last year. The Senate collaborates with the President's Office and the Classified Senate on the Excellence Awards Ceremony.

Timeline:

Senate needs to form a Taskforce today that can review the nomination application forms and completed applications March 17-March 21 before the Excellence Awards Ceremony.

Taskforce reads and ranks award applications. Administrative Assistant Liz Bogatin-Starr will proof spelling of faculty names and confirm with division Senators before awards and nomination certificates are printed. Nominations should have correct spelling of faculty names.

Numerous Senators cannot participate on Wednesday, April 30, 3:00-5:00pm because of teaching commitments, about 7 Senators would be available. The District Annual Retirement and Service event is held off Campus on Thursday, May 1. Can request alternative date of Tuesday, April 29. Fewer faculty are on campus on Fridays.

MOTION to form the 2025 Excellence Awards Taskforce for Mission College Excellence Awards. (D. Arias/B. Wundram) (M/S/U). None opposed. No abstentions. Unanimous. Motion passes. ASG representative: Yes, Advisory vote.

MOTION for Excellence Awards Taskforce members to be Senators Daniel Arias, Willy Kwong, and Matthew Johnston as Chair. (M. Hittleman/B. Wundram) (M/S/U) None opposed. One abstention. Passes. ASG Representative: Yes Advisory vote.

President Sobala: Please inform the faculty in your divisions, everywhere to nominate faculty for our Excellence Awards. You want to have a good ceremony with plenty of nominations and competition there. Please tell people not to wait for the last moment to nominate.

4. 2024-25 Stanback Stroud Diversity Award Nomination – 5 min (I/A)  
President Sobala: The Stanback Stroud Diversity Award is an annual Award from ASCCC and is sponsored this year by the Foundation of California Community Colleges. The award seeks to honor the cadre of committed faculty who consistently rise to meet the challenges our students face serving the most diverse student population of any higher education system in the country.





All faculty are eligible full time and part-time classroom and non-classroom. The winner receives a cash award of \$5,000.

Required are Statements of support from the nominator, from the college or district academic Senate, and person directly benefiting from the work of the nominee.

We had a nomination coming from Ashley Faris nominating Javier Huerta, English faculty. Javier's nomination is supported by Sarah Sullivan, Veronica Hand, and Margaret Junker, fellow faculty Donnelle McGee and Aram Shepherd, and from Students affected by Javier's classroom and Puente work. Faculty nominators who have worked with Javier and his students spoke to his background on writing Latino literature and pedagogy, Community of Practice and equity work, and student success rate in his classrooms and outreach on campus.

Genina Gonzales, Instruction Management Assistant: First, Genina Gonzales suggested informing all staff of the ASCCC Awards and give everyone the opportunity to nominate faculty. Genina and Lorena Carrasco, District police department, would be submitting all required statements of support for the nomination of Steve Lipman, Communication Studies. Genina read the support letter from Lorena Carrasco to recognize Steve Lipman's exemplary teaching and service to Mission students and the college.

President Joanna Sobala: Thank you very much. As background, we did have a nomination last year for Steve Lipman for the Hayward Award.

MOTION to extend time five minutes. (R. Ramsey/W. Kwong) (M/S/U). None opposed. No abstentions. Unanimous.

Senator Daniel Arias: If the creation of the original application is that extensive and that's been worked on, support letters completed and in place, then maybe we should go with that one. A lot of work has to be done by this Sunday, especially to get all the data.

MOTION to support the nomination of Javier Huerta for the Stanback Stroud Diversity Award. (M. Hittleman/M. Johnston) (M/S/U). None opposed. No abstentions. Unanimous. ASG Representative: Yes, Advisory vote.

President Joanna Sobala will have a letter written with help of a beautiful paragraph from Ken Songco and statements from many people. Thank you, Genina Gonzales. Senate can provide awards nomination requests earlier to all Mission College about this opportunity, even though this is a state faculty award. We appreciate Steve very much and recently nominated Steve for the state Hayward Award.

5. Review of MCAS (Mission College Academic Senate) 2024/25 Goals and Progress -- 15 min (I/A)  
Senate President Joanna Sobala led discussion and review of Academic Senate progress on AY 24-25 goals. Having ten goals is very ambitious in addition to the Senate's regular work, as committees typically have 3 or more goals.



1. Support expansion of Open Educational Resources (OER)/ Zero Textbook Cost (ZTC) materials in courses and programs, core degree applicable courses through close communication and cooperation with the Mission College Library, Bookstore, OER Taskforce and ASCCC OERI. (SEMP Goal #1)  
Dr. Mohammed Akhoirshida, OER coordinator, John Schoppert, and Valerie Jensen are coming back to update Senate. ZTC grants for Business Administration are in progress. Senate may need to inform faculty of this work.

2. Implement committee best practices for Academic Senate and its subcommittees, including review and formalization of SubCommittee Charges, membership, goal setting, evaluation etc. (SEMP Goal 3).  
Committee Chairs are completing the Committee Charges and Goals that are coming to the Senate starting next meeting for First and Second Reads. There were some revisions to first draft of committee charges to comply with the Brown Act. The Senate should approve the committee charges and goals by end of semester because this is one of the things we are preparing for accreditation and a handbook College Council will be working on.

3. Appoint members and support the work of the DAS Taskforce to develop recommendations and ethical use of AI in the classroom including drafting language for Board Policy on Academic Integrity in regards to generative AI (SEMP Goal #1)

AI Taskforce led by Aram Shepherd has met and discussed AI and at this point the taskforce is not ready to draft language of a new policy for academic integrity. The taskforce was considering possibly amending the language of the Student Conduct Policy that would include academic integrity. Again, the taskforce proposes making it very explicit that all instructors are expected to have an AI policy in their syllabi and suggesting a default that if there is no policy in the syllabi, then AI is allowed. This is a big deal.

West Valley is already using three categories of AI use to have consistent and clear messaging to the students to know which category a class falls into: AI open use, limited use, and closed use.

The AI Taskforce will be coming to Senate in the next month to give an update, and to the District Academic Senate in March. Senate input is very important.

4. Academic Senate President job description in alignment with ASCCC standards (SEMP Goal #3)  
Senators Piper, Johnston, and Sobala worked on description prior to November 2024 elections but used the job description in the actual application for Senate President. The description should be developed to know what all the tasks are of the Senate President.

5. Develop a position description /expectations for the Vice President of the Academic Senate and Academic Senators. (SEMP Goal #3)

VP Academic Senate Lauren Javier-Tolentino: Position description and expectations are being finalized for the Senate Vice President and have consulted with Thuy Trang who served as MCAS VP with President Thais Winsome. Sending description early next week.



6. Budget training session for the Academic Senate to improve understanding of the budget processes, development, impact on educational program development, teaching and learning and their alignment with the institution's mission and goals. Senate had an in depth budget training with Vice Chancellor of Finance and Administration Ngoc Chim, VPAS Danny Nguyen and our Union representatives. We'll probably need to continue with budget work in future semesters.

7. Proposal for resources and reassign time needed for effective Academic Senate work. Submitted PRRR and formal budget request that is now recorded. Also, will be following up on response from President Awan on Senate budget resources request in FA24.

8. Support involvement of PT faculty in shared governance, including the Academic Senate and AS Subcommittees. We are asking for additional PT Faculty stipend for serving on the Senate. If this does not get approved and we are short of funds, we could apply for Emergent Needs funding and then we need to tie the need to this goal.

9. Review and make recommendations on changes to Board Policies and Administrative Procedures that fall within the purview of the Academic Senate. We've had a number of policies come our way and given our voice on many of them, especially ones that are in 10+1. We also championed changes to AP on Academic Renewal.

10. Advocate and continue expansion of Caring Campus initiative into classroom and participatory governance. (SEMP and Best Practices for Student Voices in Participatory Governance guidance, SP 24) Making progress in using accessible language and limiting higher education jargon and acronyms.

#### Senate Discussion:

Senators discussed moving quickly on Senate President job description and whether to change members on taskforce. Suggestions included continuing to have a taskforce member who has served as Senate president and done the job and is familiar with tasks, responsibilities and demands of the president's job.

Senate President Joanna Sobala is going to share a rough draft of the Senate President's job description.

Jeff Cormier would be able to shadow Joanna on this committee and help out while learning the scope of the job.

MOTION to extend the time three minutes. (R. Ramsey/T. Lawhead) (M/S/U). Unanimous.

Senator RaeAnn Ramsey: Someone who has served as Senate President should look at Senate President's job description before finalized.

Senate President Joanna Sobala: The Academic Senate President's job is lots of things that are not spelled out anywhere as well as things spelled out in ASCCC's generic Academic Senate job description that are not particular to our college. There is value to having a generic description but would be helpful to have the detail of existing procedures and tasks of the job.



Senators Piper and Johnston: Joanna has a compilation of the committee's suggestions for the President's job description. The taskforce will bring the job description to the Senate to be approved.

MOTION to add Jeff Cormier to the Taskforce on the Senate President job descriptions. (M. Hittleman/

MOTION with Friendly Amendment to add Jeff Cormier as a member with Senators Piper, Johnston, and Sobala to the Taskforce on the Senate President job descriptions. (M. Hittleman/B. Wundram) (M/S/P).  
Motion passes.

ASG Representative: Yes, Advisory vote.

Further Senate Discussion:

Senator Brenna Wundram: Can anything be done about the Professional Learning position that there's a lot of disagreement about. There was no job description for the role, it's not been bargained. It was last on the Senate's hiring prioritization list. It's an administrative role. Is there anything as an Academic Senate that we can do? The Professional Learning position eliminates a teaching position.

Senator Michele Hittleman: It seemed like the President was referencing our subcommittees against Senate recommendations when she referenced the Professional Learning Committee and the Academic Directions Committee. I thought the Senate recommendations would supersede anything from subcommittees.

Senator Elaine Wong: The President makes the final decision.

Senator Matthew Johnston: Senate can write a Resolution; we can put Resolution on the Senate agenda.

VIII. Administrative Business/ Actions/ Appointments (I/A)

1. Initiative Updates & Reports
2. Committee Appointments
3. President's Report – Joanna  
Please read report in Senators' meeting folder.  
Senate okayed ASG Representative arriving late to Senate meetings after Math class.
4. Accreditation Update
5. Recognitions
6. Senate Sub-Committee Reports
7. Report of the Vice President of Instruction
8. Other

IX. Future Agenda Items

X. Adjournment

Motion to adjourn: (T. Lawhead/L. Williams) (M/S/U). Motion passes.

Adjourned 4:20pm.