



**MISSION COLLEGE ACADEMIC SENATE
MINUTES
April 21, 2022
2:20 P.M. - 4:15 P.M.**

**Zoom: <https://missioncollege-edu.zoom.us/j/92377739116>;
Dial In: (669) 900-9128**

Senators	A	P	Senators	A	P
AS President - Aram Shepherd		x	Instruction - Elaine Wong		x
Associate Faculty - Alla Petrosyan		x	Language Arts - Lora Glaser	x	
Associate Faculty - Samir Magid		x	Language Arts - Christine Ritz		x
Bus., Tech. & Kin.- Wenlei Shan	x		Math, Science & Engineering - Neil Viernes		x
Bus., Tech. & Kin.- Brenna Wundram		x	Math, Science & Engineering - Max Sklar		x
Career-Tech. Education - Daniel Arias		x	Student Services - Alejandro Zavala		x
Health Occupations - Marsha Oliver	x		Student Services - Theresa Lawhead		x
Hum Soc Sci & Fine Arts - Joanna Sobala (Vice President)		x	ASG Representative- Casey Chang		x
Hum Soc Sci & Fine Arts - Matthew Johnston		x			
Administrative Assistant: Liz Bogatin-Starr					
Additional Attendees: Manny Cappello, AVC Governmental Relations and Public Communications; Kate Disney, President of Faculty Union; Ashley Faris, Community of Praxis Lead; Tara Hardinge, Chair, Faculty Professional Development Committee; Valerie Jensen, Dean of Academic Services; Clement Lam, Dean of Math, Science and Engineering; Brian Miller, Dean of Humanities, Social Sciences, and Fine Arts; David Piper, Equity Faculty Lead; Lorrie Ranck, Vice President of Instruction; Ken Songco, Director of Equity and Student Success; Aaron Tolbert, Dean of Language Arts; Linda Wilczewski, Executive Director of Fiscal Services, WVMCCD					

1.0 Call to Order & Roll Call

Quorum met 2:20pm.

2.0 Order of Agenda

Agenda approved as written.

3.0 Approval of Meeting Minutes (A)

3.1 April 14, 2022 Minutes (postponed)

4.0 Oral Communication from the Public (3 minutes/person) (I)

This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.

5.0 Information & Announcements (College & District) (5 minutes) (I)

This portion of the meeting is reserved for College and District announcements. Items should be limited to one minute per person. Topics requiring additional time may be put on the agenda for a future meeting.

Ashley Faris: Equity MINDset Conference, Wed, May 4, 5:30-7:30pm. Guest speaker is Dr. La'Tonya Rease Miles, motivational speaker on the critical connection between mental health and racial equity. Modeled like the Community Conversations we've had in the past. Facilitators will be discussing topics. Hosted by Dept of Student Equity and Success and Mental Health and Wellness Committee. Please invite your students.

Aram Shepherd: Submit a short clip or shout out to somebody or any thoughts and we'll put together a montage for the Academic Excellence Awards on May 3. Submit by Thur, April 28, end of day, look for email with a submission link. Awards Ceremony is In-person.

6.0 Unfinished Business

6.01 Legislative Update (AVC Cappello) – 25 min – (I)

AVC Manny Cappello continued the review of legislation that the state is considering.

AB 1712 (Medina): Campus Climate: Sexual Misconduct: Public postsecondary education High priority as CA has a significant rise in cases of hate crimes. Requires Chancellor of the CCC's and CSU's and the President of the UC's to convene a campus climate and sexual misconduct survey and provide the survey to students on or before Jan 1, 2024 and every 3 years after. And report the results to the governing board of each institution.

AB 1719 (Ward) Housing: Bill would permit Community Colleges to build affordable housing for faculty and classified staff. There is some scrutiny on element requiring housing also made available to Community members.

AB 1736 (Choi) Community Colleges: Student Government. Expands the eligibility pool of students who may serve as an elected officer in the student government if they are enrolled with a minimum of 25 clock hours per semester or the equivalent quarter clock hours, or are a disabled student, as defined. Allows non credit students and student with disabilities to participate in student government and have a voice in policy decisions.

AB 1752 (Santiago): Community Colleges: PT Employees. PT instructors would receive compensation in at least an amount that bears the same ratio to the amount provided to full time employees with comparable duties. Equal ratio relative to the amount of workload that they're providing. Key point is whether this can be put in place in an equitable way.

AB 1764 (Medina): Housing Exemptions for student housing projects at Community Colleges from the division of state architect oversight and requires colleges to collect information on student housing needs. Would meet state standards. Can save costs and time to go with a licensed/certified architect instead of a Division of State Architect. Pro student housing and streamlines projects. State Chancellor Office Supports.

AB 1919 (Holden): Free Transit passes to all persons 25 years old or younger regardless of their immigration status. Requires CalTrans to provide a report by 2027 on the outcomes of the pilot program.

AB 1942 (Muratsuchi): Community Colleges instructional services agreement with public safety agencies. Ensures California public safety agencies are able to receive their ongoing training through the CCC system and the CCDs to be paid under the apportionment formula.

AB 1993 (Wicks and Low): Covid-19 statewide vaccination requirement. Requires an employer to require each person who is an employee or independent contractor, and who is eligible to receive the COVID-19 vaccine, and to show proof of vaccination.

SB 641 (Skinner): CalFRESH for College Students Act. Requires the Dept of Social Services to

convene a working group that would submit a legislative report on how to improve CalFresh application process for college students and issue instructions about how county welfare departments are to process those applications and the reporting and certification of those. Streamlines CalFresh distribution for students.

SB 874 (Cortese): Classified school district and community college employees: probation: promotion. If a classified employee of a merit district is promoted but did not pass probation for that position than the employee returns to their previous classification.

SB 885 (Laird): Community Colleges: Cooperating Agencies Foster Youth Educational Support Program. Eliminates 20 district limit, and all districts can participate in this program. Provides priority enrollment to current and former foster youth and former homeless youth.

SB 886 (Weiner) California Environmental Quality Act (CEQA) Exemption: public universities housing projects. Prevents student faculty and staff housing projects from being blocked under CEQA and would not be subject to lawsuits under CEQA but must meet state environmental standards and developers must be able to clarify how project is meeting standards. Housing projects statewide can be blocked under CEQA if a community member challenges a project for a CEQA violation.

SB 1141 (Limon): Exemption from payment of nonresident tuition: public postsecondary education. This bill expands eligibility for the exemption from paying nonresident tuition at a California public postsecondary institution established for long-term California residents, regardless of citizenship status, by reducing the number of years required to qualify for the exemption, from three to two, in full-time attendance or attainment of equivalent credits from specified California schools or a community college. Strong Support: League, State Chancellor's Office, ASCCC.

Senate Discussion

Senator comments included

- support for the PT equivalency bill
- Support for legislation addressing the housing crisis and bills to help build houses for students and faculty.

Aram: It also should be noted that the California State Senate has a resolution in support of the Academic Freedom (a resolution that only goes through one state house and is not a law)

If any MC Senators want to bring forward specific bills where the Academic Senate will take a position, either Manny or Aram can share with LPOC. We can do that at the next Senate meeting.

7.0 New Business

7.01 Faculty Professional Development Committee Year-End Report (Tara Hardinge) – 15 min– (I)

The FPDC has four major goals we try to achieve each year:

- Planning FLEX Week: sending out the call for workshops, should finalize workshop schedule by end of semester. Survey was late without support of research analyst. Reached out to VPI Lorrie. There is a learning curve. Please fill out survey and return by Friday, Apr 29.
 - Consider doing a FLEX where we have some of the Equity Coaches be present for folks who have been experiencing and been able to grow and improve with CoP.
- TLIF applications that we're discussing today.

- New faculty mentor program is running, also collaborating with faculty onboarding program through True Community group.
 - Can planning be extended for PT faculty? The PT mentor and onboarding is not enough.
 - PT faculty are always welcome to join FPDC and do FLEX workshops. Want to reach out and ask PT faculty to join committee.
 - Onboarding group has a website with a clear space that’s going to be valuable to all players. Welcome Day in person session will be recorded. We can also plan before fall to do a mini version or an evening session. Want to fully onboard everyone, Part Time included.
 - Can work with Tara, Alla, and others to make sure there is a mentorship option. Want to include PT faculty in discussions with leads.
- Working with Professional Development Coordinators Britta Burton and Sarah Sullivan to organize workshops throughout the year; and develop Vision Resource Center and other professional development tools/resources.

7.02 Recommendations for Teaching Learning Innovation Funds (Tara Hardinge) – 10 min – (A) Funding four requests (\$50K). Two award requests were reduced based on proposal priorities. Funding is a one time source.

Request	Amount Requested	Amount Rewarded
Michele Speck - Human Anatomy Atlas site subscription	24937	24937
Neil Viernes - Chem 12A/B lab supplies & equipment	6100	3783
Wendy Shan - American Marketing Association membership for courses	745	745
Mark Engel - 3D lab equipment	23975	20535
Total Funds Requested	55757	50000

- These are all strong applications supporting costs for students, and giving access to the newest techniques, technology and readings, and useful for multiple courses.
- Applications applied to SLOs and equity issues.
- Some could have overlap with Program Review, but the new state of the art materials and techniques are ways of trying something new in the classroom to test and see if it’s useful. If we didn’t fund the full amount they could potentially ask for the remaining balance via program review.

MOTION to endorse the recommendation of the Faculty Professional Development Committee.

(FPDC Committee/M. Johnston) (M/S/U) No abstentions. No objections. Unanimous. Recommendation goes to the Office of President for final approval.

7.03 Diversity, Equity, and Inclusion in Curriculum – 20 min – (I/A)

Senate President Aram Shepherd: This has been talked about in various spaces but not enough bandwidth. Had very good conversations with IEPI Peer Review Team started by Daniel Peck, and the IEPI partnership has been extended to August 2023. A new equity plan is being drafted that Ken Songco mentioned in his update.

Faculty is thinking about as faculty how we can take on some of this work in our curriculum. We’ve had the Pedagogy Community of Practice doing a lot of great work, but how can we expand widely and integrate as part of our practices.

DEI in Curriculum was a lot of the discussion at the state Academic Senate plenary this month. DEI in general and then specifically some of the curriculum pieces is addressed in this document, DEI in Curriculum: Model Principles and Practices issued by the state and endorsed by ASCCC, and should be coming from the state Chancellor's office.

- Document looks at some of the traditional practices, e.g. testing around textbooks
- Talks about equity areas and principles
- Addresses some of the areas for culturally responsive practices in the classroom
- Looks at some of the things and practices the Academic Senates and Curriculum Committee can be doing. How to be involved in this and how it relates to our work.
- Look at different documents and how those can be addressed, ideas of experts, things in the classroom
- Address assumption that only certain disciplines can focus on antiracism
- Silos of service and programs

What I really want to do with this as a starting place is to have a conversation of how we as faculty can tackle some of this work and make it widespread on our campus. That could be done through Academic Senate, initiatives, or other projects where departments or faculty are looking into this.

Ken Songco, Director of Student Equity and Success. The California Community Colleges Curriculum Committee, as well as our colleagues from West Valley have done some excellent work and provided guidance for all the state Senates to consider. Looked at the Course Outline of Record as a way to equitize our curriculum. WV's 2022 COR Guiding Questions document was prepared by WV Anti-Racism & Inclusion Action Plan and Curriculum Review.

Our Community of Praxis is creating the space for our faculty to look at their syllabi related to DEI in curriculum, view data via an equity index, and ways of adjusting pedagogy via culturally relevant curriculum. Some of the work has been done, and we can figure out aspects that we want to prioritize. The CoP Model can be a model for getting to new practices.

Ashley Faris, CoP lead: I foresee MC developing a CoP model that is department specific. The CoP brings in our own faculty equity coaches working with department faculty as they're updating their curriculum for about 10 weeks. Faculty learn from one another when reflecting together on pushing those boundaries of what's expected in the classroom and generating ideas. Have developed toolboxes and reached 16 departments. I foresee spreading out this work even more.

7.04 Second Read of Board Policies and Administrative Procedures – 15 min – (A)

BP/AP 4103: Work Experience: no changes

AP 5075: Attendance Policy (Drop Policy)

Need to clarify language for drops related to the Census date to make sure it fits with Title 5

BP/AP 6250: Budget Management - no changes

AP 6251: Reserves

- The 10% to 17% reserves is in keeping with other districts and public accounting best practices

MOTION for Academic Senate to approve APs/BPs: 4103, 6250, 6251 and APs: 5075, 6251
(M. Johnston/A. Petrosyan) (M/S/U) No abstentions. No objections. Unanimous.

8.0 Administrative Business/Actions/Appointments (I/A)

1. President's Report

President Aram Shepherd recognized all the Faculty who were nominated and the departments that were nominated for awards, including several senators. Ceremony is Tuesday, May 3, 3:00-4:30pm. Let Aram know if you can be a presenter for the academic awards.

College Council: April 20

- Year-end reports from Associate Faculty Committee, Faculty Professional Development Committee, and Noncredit Committee
- Guided Pathways Updates
 - GP is coming to the end of the initial five-year period
 - Last \$100,000 of \$750,00 is being spent down
 - Expected future funds from CCCCCO are \$250,000 for 2022-2025
 - Structure going forward is TBD; the co-leads are stepping away next semester
- Enrollment Management Updates
 - Year-Up campus visit
 - Cabrillo Middle School virtual campus tour
 - Nursing conference held on campus
 - Upcoming: Athletics Hall of Fame, Multicultural Day, First Responder & Healthcare Fair, Spring Open House (May 14)

Board of Trustees: April 19

- Presentation from the Mission Equity Pedagogy Community of Practice highlighting the outstanding work this faculty group is doing and should build on
 - Housing Feasibility Study: the consultants reported there is significant demand for student housing at Mission and West Valley. Some demand for employee housing. The discussion will now focus on funding and scope before moving to the decision phase.
 - Approved the Honorary Facility Naming Policy
 - SERP: 65 employees accepted the early retirement offer
 - 120 positions open across the district, a lot of restructuring and changes coming
2. ASG Representative Casey Chang: New Senate Officially Elected. Casey is serving as Student Trustee for next semester. Sending email with all the candidates, still have some open positions. Shout out to MC Equity Pedagogy and presentation at BoT meeting. Amazing and motivating to hear from the student speaking on how it's working at the student level. Sexual Assault Awareness and Denim Day collaboration with Mental Health, Wed, April 27, 11am to noon, tabling in plaza.
Multicultural Festival, Thur, April 28, noon-2pm and 4-7pm, int'l student teaching about culture, performers, dancers, and Dr. P drumming, and food.
Grad Fair May 5, 3:30-6:30pm, graduates caps and gowns and Barbecue family style
3. Report from the Vice President of Instruction Lorrie Ranck
Research Analyst hiring process is underway, having interviews next week. Is difficult without that research support.

Division Council: Prioritization of Resource Requests - Dept Chair, Rep, Deans.

Q&A, rankings completed and passed on to CBAC. About 40 requests and some good comments for the future.

Finalized FTEF/FTES Plan for 2022-23. Your deans, dept chair representatives have been sharing that information. It is a plan to work with for now based on history and looking at depts. Plan can shift, and we'll keep revisiting.

Division Council sees importance of looking back and trying to figure out how we move forward and maybe change some of our processes.

Release time opportunities for faculty are coming out shortly and I will send out.

Surveys coming out as part of the appraisal process. Anyone with over .20 release will have a survey as part of whole review process.

Institutional Responsibilities reminder: sending email reminder. IR is collected every year.

CA Community Colleges LGBTQ+ Conference, May 4-5 is online. Mission is a sponsor. Have some opportunities for people to attend. Is important for MC to have that visibility and dedication to our LGBTQ+ students and support ways of learning and support faculty, and staff. <http://cccqsummit.blogspot.com>

Adjournment

Adjourned, 4:09 pm