Actionable Improvement Plans Summary

1. The college will establish an integrated planning calendar that establishes ongoing cycles for all planning activities, including program review, strategic planning, and plans for technology and sustainability. The college will develop an integrated assessment report on progress towards both identified college goals and benchmarks identified in the State *Student Success Scorecard*. (Standard 1.B.3 and 1.B.7)

2. In order to provide more effective assessment and evaluation of distance learning outcomes, as well as to ensure that distance learning maintains its academic integrity, the college will provide an enhanced infrastructure for distance education. This infrastructure will include training on best practices for delivery of distance education as well as expanded technical support for both students and instructors. (Standards 2.A.1.b, 2.A.2.c, 2.B.1, and 2.B.3.c)

3. The college will fully implement the CurricUNET SLO module to track assessment of course, program and institutional level outcomes. The college will monitor the CurricUNET SLO module at the end of each semester to track results and assure that all courses, certificates, programs and degrees are regularly assessing their learning outcomes. The college will provide opportunities for dialogue using the results of assessments to inform planning and decision making. (Standard 2.A.1.c)

4. The college will institutionalize a continuous cycle of outcomes assessment throughout the college by identifying ongoing funding to support an SLO coordinator and providing training and resources for faculty, classified staff and administrators, as well as for key campus committees, on best practices in SLO assessment. (Standard 2.A.2.i)

5. The college will identify and institute a permanent body to oversee the outcomes assessment process and make ongoing recommendations for improvement. (Standard 2.A.2.i)

6. The college will develop an effective method of linking outcomes across all levels. Course outcomes will be linked to certificate, program and degree outcomes. Course, certificate, program and degree outcomes, as well as service area outcomes, will be linked to institutional outcomes to provide an integrated view of institutional effectiveness and inform institutional planning. (Standard 2.A.2.i)

7. The college will develop and implement internal audit procedures to ensure concordance between college curricular offerings and the state curriculum inventory. (Standard 2.A.6.b)

8. The college will improve the organization of its website to allow easier access to data and other information about the college by students, staff, and the public. (Standard 2.A.6.c)

9. The college needs to provide training for faculty and staff college-wide on FERPA regulations to ensure full compliance with federal regulations. This training will be coordinated and planned by the college Professional Development committee and will be completed by the end of Spring 2014. (Standard 2.B.3.f)

10. The college will develop an effective mechanism by which observation of online sections may be accomplished to assure regular effective evaluation of faculty teaching distance education courses. (Standard 3.A.1.c)

11. The college will monitor the FTEF allocation to ensure scheduling a sufficient number of courses needed to meet its FTES goals as determined by the resource allocation model. (Standard 4.B.3.c)