



CATEMA Q & A

Q: What is CATEMA?

A: Career And Technology Education Management Application is the platform that houses course articulations and the system that is used to streamline the credit-awarding process.

Q: Are students required to take a Mission College course to earn articulated credit?

A: A Mission College course is no longer a requirement, as of Fall 2019, for students to earn articulated credit. Students simply need to complete a course articulated between their school and Mission College and receive a grade of, at a minimum, a B.

Q: Has an orientation been held for those using the new CATEMA system?

A: The CATEMA In-Service was held from October 17 to 18, 2019, to help orient teachers, CTE coordinators and school administrators with respect to the CATEMA system.

Q: With CATEMA, what is the secondary-level teacher's role?

A: The teacher of record must upload the class roster each year for the articulated course at the beginning of the year for the course(s) she or he is teaching. The teacher guides the students through the Mission College Admissions Application process. (The Mission College Outreach and CTE staff are available to support the teacher and student in creating the student's CATEMA account.)

Q: Who can use CATEMA?

A: Teachers, administrators, CTE counselors, CTE coordinators and students can use CATEMA.

Q: Who benefits from CATEMA?

A: Students, teachers and schools benefit from CATEMA. Teachers and / or students who use the CATEMA system not need complete the "Request for Articulation" form. Teachers and administrators can print reports and summaries from CATEMA. Students can view the record of their completed articulated courses.

Q: Can teachers print from CATEMA?

A: Teachers and administrators can print reports and summaries from CATEMA.

Q: How is CATEMA helpful to administrators?

A: Administrators can print summaries and reports and use information for program improvement and expansion.

Q: What is CATEMA's role with respect to earning credit for the articulated course?

A: CATEMA streamlines the credit-awarding process by eliminating the steps for applying for articulated course credit and awarding that credit once the student has completed the course.

Q: What is the first thing that teachers need to do to begin using CATEMA?

A: Teachers must create a CATEMA account and upload their class roster(s).

Q: As a high school teacher or administrator, do I have access to CATEMA?

A: Yes. Teachers, counselors and administrators can see whether the course is active or inactive, view outcomes for the articulated course, and run reports.

Q: Are teachers/administrators able to modify articulation courses in CATEMA?

A: No.

Q: How do courses become articulated?

A: Every two years, on Articulation Day, in the spring semester, teachers and Mission College faculty gather to make changes and / or approve adjustments and / or additions to the list of articulated courses.

Q: Is the "Request for Articulation" form still a requirement for the credit-awarding process at Mission College?

A: Currently, as of the fall semester 2019, Mission College continues to accept the "Request for Articulation" form from high schools transitioning to the CATEMA system. CTE is in the process of contacting high schools to facilitate their transition.

Q: Where can I view the current articulation agreements?

A: Educators can see their articulation agreements at: cte.missioncollege.edu Once an educator is on the site, she or he chooses "high school/adult school articulation", then "For Instructors".