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*For office use only:*

Date Hard copy filed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date CATEMA entered: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date Directory filed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mission College High School Articulation Agreement

Overview and Benefits

2024 – 2026

| This **High School / Adult School Specific Articulation Agreement** is between **Mission College and** *(fill in one below):*  |
| --- |
| High School | School District: |
| Adult School | School District: |
| ROP School | School District: |
| *Level of Partnership:*  Service Area Strategic General |
| Mission College Academic Department | Department Chair |
| This agreement affirms the commitment that each has with respect to course articulation. The faculty representing their respective educational programs, have met, analyzed, and compared the content and exit competencies of their course of instruction. They have agreed that the high school course listed below: |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

articulates with Mission College’s curriculum. The attached Articulation Agreement shall be placed into effect on this date. **THIS AGREEMENT WILL REMAIN IN EFFECT UNTIL JUNE 2026.**

All students are required to complete a college application and a CATEMA account in order to earn the college credit and meet requirements outlined in this agreement.

***Benefits to the Students:***

* Provides incentives for students to continue their education.
* Allows students to receive college credit and/or advanced placement through effort and achievement at the secondary schools, reducing duplication of effort and time, thus lowering costs.
* Provides students with assessment, placement, orientation and counseling services to ease the transition from secondary school to college.
* Enhances job opportunities by helping students quickly acquire specific marketable job skills.

***Benefits to Faculty:***

* Secondary school instructors gain first-hand information about community college programs and services.
* Community college faculty gain information about secondary school programs and capabilities.
* Helps faculty understand how their courses fit into the overall **Program of Study or Career Pathway**.
* Connects faculty to their role as workforce development leaders within their community, assisting them to counsel students in **Programs of Study or Career Pathways.**

***Benefits to Secondary Schools/Mission College:***

* Supports matriculation by preparing students for an identified **Program of Study or Career Pathway**.
* Goal oriented, better prepared students increase retention.
* Provides the opportunity for the college to focus on higher-end courses within the program of study or Career Pathway.

***Benefit to the Community and Industry:***

* Allows industry and community opportunities for direct input into the curriculum.
* Improves communication with other educational entities and prospective employers.
* Provides employees with relevant competencies for career applications.

Articulation Agreement Overview Page

Mission College High School Articulation Agreement

School Year: 2024-2026

|  |  |  |  |
| --- | --- | --- | --- |
| College | **Mission College** | ***Level of Articulation Check One:*** High School Adult School ROP | **High School / Adult School** *(same as page one)* |
| Course Name/# |  | Course Name/#  |  |
| Academic Area / CTE/CE Program  |  | Program  |  |
| Units / Credits / Hours |  | Hours  |  |
| Textbooks/ Software |  | Textbooks/ Software |  |
|  |  |  |  |
|  |
| Next Recommended Pathway Course  |

|  |  |
| --- | --- |
| **Mission College Course Description:** | **HS/Adult School/ROP Course Description** |
|  |  |

Articulation Agreement Course Comparison Page

Agreement School Year: 2024-2026

**College Course** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **High School Course:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Mission College Course Content** | HS/Adult School/ROP Course Content |
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Articulation Agreement Course Comparison Page

Agreement School Year: 2024-2026

**College Course** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **High School Course:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Mission College Course Student Learning Outcomes** | HS/Adult School/ROP Course Student Learning Outcomes |
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Articulation Agreement Course Comparison Page

Agreement School Year: 2024-2026

**College Course** \_\_\_\_\_\_\_\_\_\_\_\_\_ **High School Course:** \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Measurement Method (industry certification or licensure)** | **Measurement Method (industry certification or licensure)** |
|  |  |
|  |  |
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|  |  |

***Note:*** *Any changes to the high school curriculum of more than 10% of the original document submitted for high school articulation requires written consent from the Mission College Department Chair.*

**Credit for the course listed will be granted if the following criteria are met:**

**X** Stipulated grade of **B or better**

[ ]  Credit-by-Examination administered by ( ) Secondary School ( ) Mission College

[ ]  Demonstration/Portfolio

[ ]  Certification of specific competencies

[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Statewide Career Pathways associated with this articulation agreement:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Disclaimer: Please be aware that some articulated courses may not transfer. Please consult with the intended transfer institution, your high school counselor or a college counselor.*

High School Articulation Agreement

Agreement School Year: 2024-2026

Signature Page

|  |  |  |
| --- | --- | --- |
| **Mission College Instructor**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: Date: Phone: Email:  |  | **HS/Adult School/ROP Teacher**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name Date: Phone: Email:  |
| **Mission College Department Faculty Chair** Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: Date: Phone: Email:  |  | **HS/Adult School/ROP Principal/Designee**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: Date: Phone: Email:  |
| **Mission College Instructional Dean/Designee** Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: Date: Phone: Email:  |  | **HS/Adult School/ROP Superintendent of** **Instruction/Designee** Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: Date: Phone: Email:  |

Please Attach the following:

 Syllabi

 Official Course Outlines

 Pertinent Documents

**Definitions**

ADULT SCHOOL Adult education is a public education program for all adults. Adult schools offer free to low-cost classes for adults 18 and older. Students can earn a high school diploma, high school equivalency certificate, learn about jobs, learn to speak English, and learn how to become a U.S. citizen. Adult schools are located in many cities and towns.

ARTICULATION: The process of developing a formal, written agreement that identifies courses (or sequences of courses) on a "sending" campus that are comparable to, or acceptable in lieu of, specific course requirements at a "receiving" campus.

ARTICULATION AGREEMENTS A sequence of progressive, non-duplicated education leading to technical skill proficiency, a credential, a certificate, and/or a degree in a wide range of fields and careers. - Note: For the college to receive FTE for Articulation class, they must take a second non-articulated class.

CE: Career Education

CATEMA: Career And Technology Education Management Application (CATEMA) is the platform that houses course articulations and the system that is used to streamline the credit-awarding process.

CALIFORNIA COLLEGE AND CAREER ACCESS PATHWAYS (CCAP):  Dual enrollment partnership agreement that is consistent with the requirements of Section 76004 of the California Education Code and that gives students access to dual enrollment opportunities pursuant to the CCAP partnership agreement.

## CCC APPLY: A California Community Colleges website ([www.cccapply.org](http://www.cccapply.org/),) that supports a common online admissions application accepted by most colleges in the system. It also provides information about campus programs and services and is the primary student portal to the system for those who do not enter through a specific college

CTE: Career and Technical Education

## CERTIFICATES OF ACHIEVEMENT OR COMPLETION: Students completing credit courses in prescribed pathways, a certificate of achievement may be awarded for Chancellor's Office approved programs of study of 18 or more units.  "Low unit" certificates may also be offered by a college and awarded as certificates of achievement when the program of study consists of 12-18 units and is approved by the Chancellor's Office.  Certificates of achievement may be awarded for completion of CSU -[Breadth General Education](http://www.csumentor.edu/planning/transfer/ge_breadth.asp) or [Intersegmental General Education Transfer Curriculum (IGETC)](http://www.universityofcalifornia.edu/admissions/transfer/requirements/additional-requirements/igetc/index.html).

Typically, certificates of achievement are developed in the career technical education (CTE) areas.  Some certificates also lead to associate degrees in the same field.  Colleges may not award a certificate of achievement for basic skills or English as Second Language (ESL) coursework.

CHARTER SCHOOLS: Unlike traditional public schools that are run by school districts with an elected school board and a board-appointed superintendent, most charter schools are run by organizations with their own self-appointed boards.

COLLEGE TO UNIVERSITY ARTICULATION: a formal, written agreement that identifies courses (or sequences of courses) on a "sending" campus that are comparable to, or acceptable in lieu of, specific course requirements at a "receiving" campus.

CONCURRENT ENROLLMENT: High schools who are taking college courses and there is no CCAP agreement.

CREDIT / UNIT: A numerical assigned to a course, degree or certificate

DEGREE: A formal document signifying completion of a set number of courses and units toward a specialty

DEGREE APPLICABLE COURSES: Courses that satisfy degree requirements

DUAL ENROLLMENT: Current High school students who are taking college courses where both organizations have a CCAP agreement in place

## EARLY COLLEGE HIGH SCHOOL: A program, funded by a $9 million grant from the Gates Foundation to the Foundation for California Community Colleges to support the creation of small high schools that provide students the opportunity to finish 4 years of high school and the equivalent of 2 years of college during a 4-5 year period.

ELECTIVES: units completed that may be applied to a degree or certificate

HIGH SCHOOL TO COLLEGE ARTICULATION: a formal, written agreement that identifies courses (or sequences of courses) on a "sending" campus that are comparable to, or acceptable in lieu of, specific course requirements at a "receiving" campus.

## MIDDLE COLLEGE HIGH SCHOOL: Collaborative high school/community college programs that enable high potential, "at-risk" students to complete their high school education while concurrently receiving direct access to college courses and services.

NON-CREDIT: Noncredit instruction includes an array of no-cost courses that help students reach their personal, academic, and professional goals, for which the college still receives apportionment.

NOT FOR CREDIT: Not-for-credit is used in reference to classes where the students (or in some cases, the agency that arranges for the class) pay the full cost not subsidized by any tax dollars and of the class and receive no college-credit for the classwork. Additionally, these classes are not placed on a students academic transcript and the program needs to be self-sufficient.

PATHWAYS: areas of study and specialty

SECONDARY ELECTIVES: units completed above and beyond those required units for a degree or certificate

TRANSCRIPT: An official or unofficial academic record

TRANSFER: A course designated a university level applicable