

FACULTY RECOMMENDATION

Academic Support Center, Tutor Recruitment

Dear Faculty Member,

In an effort to ensure the quality of the tutoring program, all applicants are required to obtain a signed faculty recommendation for each course they wish to tutor. Applicants have usually completed the course(s) with a B average or better. The student named below has applied for a tutor position at Academic Support Center and gave us your name as a reference. Your recommendation is very important in the evaluation of this applicant. Please complete the following form and return it in a sealed envelope to us. Thank you very much for your time!

Applicant Name: _____ Course: _____

Please evaluate the student in the following areas:

	Exceptional	Strong	Satisfactory	Poor	Unable to Assess
Knowledge of course material					
Reliability					
Responsibility/Maturity					
Ability to verbalize ideas/concepts					

Other Comment: _____

Signature: _____ Date: _____

Please email the completed form to the Tutoring Center Faculty Coordinator, Chia Green, chia.green@missioncollege.edu. Thankyou!

Academic Support Center, SEC-154

http://missioncollege.edu/depts/academic_support/