

# PUBLIC TRANSIT LEADERSHIP

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## Certificate of Achievement in Public Transit Leadership: Certificate of Achievement (CA)

Upon successful completion of 18 units of course requirements, graduates will be qualified to perform leadership duties at the field level across multiple job classifications within the Operations Division of a transit agency. These duties include apprenticeship mentoring/instruction; and/or field level positions with leadership responsibilities, such as lead worker, foreperson, dispatcher, or supervisor.

### Program Learning Outcomes:

- Demonstrate basic working knowledge of the functions, inter-relationships, and teamwork required for effective Transit Operations functioning.
- Utilize positive methods and take responsibility for solving problems at the field level whenever possible, within the chain of command.
- Interact effectively with a diverse community of coworkers in order to meet and exceed service delivery objectives.

### Career Opportunities/Transfer Opportunities:

Career opportunities for qualified persons entering the public transit industry are very diverse. Depending on the student's career interest and courses taken, coach operator graduates find employment as coach operators, light rail operators, dispatchers, supervisors; and are eligible to transfer to other public transit careers such as maintenance, scheduling, or information technology (IT).

**To earn this certificate, students must complete the minimum required courses with a grade of C (or P) or better.**

### Core Requirements (18 units):

| Complete all of the following |   | Units |
|-------------------------------|---|-------|
| TRN 101                       | Foundations of Public Service for Transit Workers                 | 2.0   |
| TRN 102                       | Public Service and Stress Management for Public Transit Employees | 1.0   |
| TRN 103                       | Community Health Issues for Public Transit Employees              | 1.0   |
| TRN 104                       | Peer Mentoring for Public Transit Workers: One-on-One Skills      | 1.0   |
| TRN 105                       | Group Facilitation and Training Skills for Peer Mentors           | 1.0   |
| TRN 106                       | Interpersonal Communication for Transit Workers                   | 1.0   |
| TRN 107                       | Labor/Management Problem Solving in Public Transit                | 1.0   |
| TRN 108                       | Performance Coaching for Public Transit Leaders                   | 1.0   |
| TRN 109                       | Transit Business Technology and Practices for Transit Employees   | 1.0   |
| TRN 110                       | Transit Operations for New Leaders                                | 2.0   |
| WRK 300TN                     | Occupational Work Experience for the Transportation Industry      | 6.0   |

**Total Required Units: 18.0**

