

# PROJECT MANAGEMENT

[business.missioncollege.edu](http://business.missioncollege.edu)

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## Project Management: Certificate of Achievement (CA)

The Project Management Certificate prepares students with the necessary skills required to successfully manage a project and to prepare for the PMP® or CAPM® certification exams. Topics covered include project integration, scope, cost management, software tools, project control, human resource management, risk management, quality management, procurement management, communications management and PMP®/CAPM® test preparation. This certification is noted on the student's college transcript informing future employers, admissions offices to colleges, and professional institutions that the student has received specialized training in project management.

### Program Learning Outcomes:

- Students will demonstrate the project life cycles and processes in the application of a project.
- Students identify and describe the 10 Project Management Knowledge areas with key inputs/ outputs, tools, and techniques.

### Career/Transfer Opportunities:

Project Control Specialist, Business Analyst, Junior Project Manager, Facilities Planner, IT Project Manager, Finance Project Manager, Risk Manager, Assistant Construction Project Manager and Software Project Manager.

**To earn this certificate, students must complete the minimum required courses with a grade of C (or P) or better.**

### Core Requirements (6 units):

Complete all of the following		Units
BUS 037	Fundamentals of Project Management	3.0
BUS 108	PMP & CAPM Exam Prep	2.0
CAP 044	Using Project Management Software to Manage a Project	1.0

### Electives (minimum 12 units):

Complete a minimum of twelve units from the following		Units
BUS 041	Beginning Business Analytics	3.0
BUS 102	Leadership	3.0
BUS 104	Project Risk Management	3.0
BUS 105	Agile Project Management	2.0
BUS 107	Soft Skills for Project Managers	2.0
BUS 115	Operations Management	3.0
CAP 048	Microsoft Project	2.0

**Total Required Units: 18.0**

