CHD 025 INCLUSION STRATEGIES AND CURRICULUM IN EARLY CHILDHOOD EDUCATION 3.0 UNITS
Total Lecture: 54 hours
Advisory: CHD 001 and CHD 020
Acceptable for credit: California State University
This course focuses on the theories, research, and practical applications from the fields of both early childhood education and special education. Topics covered include using observation and assessments and implementation of Individual Education Plans (IEP) and Individual Family Service Plans (IFSP). Curriculum modification strategies for children with disabilities are discussed with the goal of meeting their unique developmental needs in inclusive and natural environments. Specific attention is aimed at the role of the teacher as a professional working with families, collaborating with interdisciplinary teams, and creating cultural competence. Grade only.

CHD 026 INTRODUCTION TO CURRICULUM 3.0 UNITS
Total Lecture: 54 hours
Prerequisite: CHD 001
Acceptable for credit: California State University
The course presents an overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age 6. Students examine the teacher’s role in supporting development and fostering the joy of learning for all young children. Students use observation and assessment strategies emphasizing the essential role of play. An overview of content areas includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math and science. Grade only. C-ID # ECE 130.

CHINESE (CHI)

CHI 001 FIRST SEMESTER CHINESE 5.0 UNITS
Total Lecture: 90 hours
Acceptable for credit: University of California, California State University
This course is an introduction to the basic oral and written structures of the Mandarin Chinese language. Emphasis is placed on communication and relevancy. Reading and writing is introduced and practiced. Aspects of the Chinese culture in China and Chinese-speaking countries are presented and discussed. This course may also be offered via distance learning. Pass/No Pass Option. CSUGE: C2; IGETC: 6A.

CHI 002 SECOND SEMESTER CHINESE 5.0 UNITS
Total Lecture: 90 hours
Prerequisite: CHI 001
Acceptable for credit: University of California, California State University
Chinese 002 is a continuation of Chinese 001 and is an elementary level course. This course may also be offered via distance learning. Pass/No Pass Option. CSUGE: C2; IGETC: 3B, 6A.

CITIZENSHIP PREPARATION

PLEASE REFER TO NON CREDIT IMMIGRANT EDUCATION FOUND ALPHABETICALLY IN THE CATALOG.

COMMUNICATION STUDIES (COM)

COM 001 PUBLIC SPEAKING 3.0 UNITS
Total Lecture: 54 hours
Advisory: LIB 010 or LIB 010H
Acceptable for credit: University of California, California State University
This is a basic course in speech communication that emphasizes the fundamentals of informative and persuasive speaking presented extemporaneously. The theory and techniques that are stressed include: research, critical evaluation, reasoning, organization, style, and delivery; the role of the listener in oral communication; and understanding the audience-speaker relationship. This course may also be offered via distance learning. Grade only. C-ID # COMM 110. CSUGE: A1; IGETC: 1C.

COM 001H PUBLIC SPEAKING – HONORS 3.0 UNITS
Total Lecture: 54 hours
Advisory: LIB 010 or LIB 010H
Acceptable for credit: University of California, California State University
This honors course is an enhanced version of the traditional curriculum, emphasizing the fundamentals of informative and persuasive speaking with extemporaneous speaking style. The theory and techniques that are stressed include: research, critical evaluation, reasoning, organization, style, and delivery; the role of the listener in oral communication; and understanding the audience-speaker relationship. Students cannot receive credit for both COM 001 and COM 001H. Enrollment in the Honors Transfer Project is required. This course may also be offered via distance learning. Grade only. C-ID # COMM 110. CSUGE: A1; IGETC: 1C.

COM 004 SMALL GROUP COMMUNICATION 3.0 UNITS
Total Lecture: 54 hours
Advisory: ENG 001A
Acceptable for credit: University of California, California State University
This course is designed to provide students with theoretical and practical experiences in problem solving, conflict management, decision making, and leadership in various group contexts. Students learn and practice effective oral communication skills important to the social-emotional, task and leadership functions of small groups in a variety of situations. Grade only. C-ID # COMM 140.

COM 008 INTERPERSONAL COMMUNICATION 3.0 UNITS
Total Lecture: 54 hours
Advisory: ENG 001A, and REA 054
Acceptable for credit: California State University
This course involves practical communication skills useful for communicating in one’s personal life as well as in working relationships. Course content emphasizes communication skills and theory important in improving interpersonal relationships. Topic areas include listening, nonverbal communication, assertiveness, self-awareness, intercultural communication and conflict resolution. Pass/No Pass Option. C-ID # COMM 130. CSUGE: E.

COM 012 INTRODUCTION TO INTERCULTURAL COMMUNICATION 3.0 UNITS
Total Lecture: 54 hours
Advisory: ENG 001A
Acceptable for credit: University of California, California State University
This is an introductory course examining the effects of culture on interpersonal communication. Students learn about overcoming barriers to intercultural communication such as ethnocentrism, prejudice, and lack of awareness. Emphasis is given to the influence of culture upon the interpretation of the communication act and to the skills that improve intercultural communication. This course satisfies Area C Humanities. Grade only. C-ID # COMM 150. CSUGE: C2, E; IGETC: 3B.
COM 019A COMMUNICATION ACTIVITIES 1.0 UNIT
Total Arranged Lab: 54 hours
Acceptable for credit: California State University
In this course students participate in a variety of speech communication activities at a beginning level. These may include training to be a Peer Mentor and/or Teaching Assistant for our Public Speaking lab and classes, leading conversation groups for ESL students, intercollegiate competition in individual speaking events and debate, and judging high school competitions. Students are required to meet one-on-one with the instructor regularly to conduct and assess activities. Pass/No Pass Option.

COM 020 ARGUMENTATION AND DEBATE 3.0 UNITS
Total Lecture: 54 hours
Advisory: ENG 001A
Acceptable for credit: University of California, California State University
This is an introductory course in rhetorical theory and practice. Students engage in argumentation and debate while learning the means of discovering and supporting intelligent decisions and adapting them to particular audiences. Attention is given to distinguishing fact from inference; presenting, analyzing and refuting propositions of fact, value, and policy; identifying and applying types and methods of reasoning; correct use and analysis of evidence, and the identification and analysis of fallacies. Satisfies the 3 unit General Education oral communication requirement. Grade only. C-ID # COMM 120. CSUGE: A1, A3; IGETC: 1C.

COM 020H ARGUMENTATION AND DEBATE - HONORS 3.0 UNITS
Total Lecture: 54 hours
Acceptable for Credit: California State University, University of California
This honors course provides an introduction to rhetorical theory and practice. Students engage in argumentation and debate while learning the means of discovering and supporting intelligent decisions and adapting them to particular audiences. Attention is given to distinguishing fact from inference; presenting, analyzing and refuting propositions of fact, value, and policy; identifying and applying types and methods of reasoning; correct use and analysis of evidence, and the identification and analysis of fallacies. Students cannot receive credit for both COM 020 and COM 020H. Enrollment in the Honors Transfer Project is required. Pass/No Pass Option. C-ID # COMM 120. CSUGE: A1, A3; IGETC: 1C.

COM 025 MASS COMMUNICATION AND SOCIETY 3.0 UNITS
Total Lecture: 54 hours
Advisory: Eligibility for ENG 001A
Acceptable for credit: University of California, California State University
This course is a survey of the mass media, including the history of the development of each of the covered media and an examination of the impact of each on the institutions and individuals in our society. Theories of mass communications as they apply to each of the covered media are explored. The ethical and legal implications of media in society and an exploration of the impact of media on perceptions, power, culture, class, and gender are examined. Covered media include radio, television, magazines, newspapers, books, film, and the Internet. Grade only. CSUGE: D; IGETC: 4.

COMMUNITY HEALTH (CHL)

CHL 010 COMMUNITY HEALTH PROBLEMS 3.0 UNITS
Total Lecture: 54 hours
Advisory: Students should have basic arithmetic skills.
Acceptable for credit: California State University
An introductory course giving an overview of the field of community health with a focus on community health problems and issues facing consumers today. Included are identified community health problems and agencies related to the elderly, maternal and child health, communicable disease, substance abuse, occupational safety, health and the environment. This course is required for students in the community health worker program and residential care agencies. Grade only. CSUGE: E.

COMPUTER APPLICATIONS (CAP)

CAP 010A LEARNING THE KEYBOARD 1.0 UNIT
Total Lab: 54 hours
This course is designed for anyone who wants to learn the “touch” system of keyboarding on the computer. Proper techniques of keyboarding are emphasized to develop speed and accuracy. This course may also be offered via distance learning. Pass/No Pass Option.

CAP 010C COMPUTER KEYBOARDING SPEED AND ACCURACY 1.0 UNIT
Total Lab: 54 hours
Advisory: CAP 010A or CAP 011
This course is designed for anyone who wants to improve basic keyboarding technique, speed, and accuracy on the computer. There is extensive drill practice and time skill development exercises with personalized instruction based on individual needs. This course may also be offered via distance learning. Pass/No Pass Only.

CAP 013 TEN-KEY NUMERIC KEYPAD 1.0 UNIT
Total Lab: 54 hours
This course develops entry-level vocational proficiency in the use of 10-key numeric keypad. This course can be taken concurrently with CAP 010A or CAP 010C. This course may also be offered via distance learning. Pass/No Pass Only.

CAP 033A WORD PROCESSING - COURSE 1 3.0 UNITS
Total Lecture: 54 hours
Advisory: CAP 010A or CAP 011 and CAP 031B
Acceptable for credit: California State University
This course teaches word processing applications using Microsoft Word. The course includes text-editing, formatting, storage, retrieval, printing, tables, charts, document filing and management, columns, style sheets, spell check and thesaurus, and other basic word processing skills. This course may also be offered via distance learning. Pass/No Pass Option.

CAP 033B WORD PROCESSING - COURSE 2 3.0 UNITS
Total Lecture: 54 hours
Advisory: CAP 033A AND CAP 010A
Acceptable for credit: California State University
Students develop an in-depth knowledge of Word in order to prepare documents. This course includes text-editing, formatting, storage, retrieval, macros, mail-merge, document filing and management, printing, and special features of the program. Advanced software capabilities are covered including review features, themes, sorting, lists, etc. This course may also be offered via distance learning. Pass/No Pass Option.