International Student Application Packet

F-1 Visa, International Student Visa
F-1 Transfer from another college
Requesting change to F-1 status

Mission College
International Student Center
Room SEC-111
3000 Mission College Blvd.
Santa Clara, California 95054-1897 USA
Phone: (408) 855-5110
Fax: (408) 727-6043
Web: www.missioncollege.edu
Email: iis@wvm.edu
Which Mission College Program is right for you?

- **IIS (Intensive English)**
  - If you have not “passed the TOEFL or IELTS” or just want to study English

- **MC (Degree Program)**
  - If you have “passed the TOEFL or IELTS” or are transferring from another US college

- **Both Programs (IIS & MC)**
  - If you have not “passed the TOEFL or IELTS” and you want conditional admission to Mission College after completing intensive English

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>✓</td>
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</table>

$100 Application Fee

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
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<tbody>
<tr>
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</table>

Completed Application Form

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
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</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>✓</td>
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</table>

Signed Affidavit of Support
An Affidavit form and instructions are included in the application

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
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</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>✓</td>
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</table>

An original bank letter from your financial sponsor

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>✓</td>
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</tbody>
</table>

Copy of your passport ID and expiration page, or government issued photo ID

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

Copy of all US Visas, I-94s, I-20s, DS-2019s, or other legal documents if you are currently in the US (Transfer and Change of Status applicants)

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

Official or notarized copies of transcripts from all high school and/or universities attended inside and outside the US for the last 3 years, with certified English translation (if necessary)

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Proof of English Language proficiency (submit one of the following):
- An official TOEFL, Test of English as a Foreign Language, score of iBT 61 or higher (Mission College TOEFL institutional code is 7587)
- IELTS test with a minimum overall score of 6.0, with a minimum of 6.0 on the writing band and 5.5 on the reading band (must have all 3 scores)
- Our office reserves the right to request more evidence to determine any exceptions

<table>
<thead>
<tr>
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<th>MC</th>
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</thead>
<tbody>
<tr>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Personal letter from you explaining what you want to study and Mission College and your educational goal

<table>
<thead>
<tr>
<th>IIS</th>
<th>MC</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Transfer Form completed by your current DSO/Advisor in a US School (Transfer applicants only)
### IIS - Intensive English Language Program 2020-2021 (F1 Students)

*Note: All dates and fees can change without notice.*

<table>
<thead>
<tr>
<th>Term</th>
<th>Application Type (deadline)</th>
<th>Arrival Date</th>
<th>Program Starts</th>
<th>Program Ends</th>
<th>Tuition 8 weeks</th>
<th>Tuition 16 weeks</th>
<th>Application Fee**</th>
<th>Health Insurance Cost REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring, 2020 Jan - May</td>
<td>November 4, 2019, December 9, 2019</td>
<td>January 15, 2020, January 27, 2020</td>
<td>May 22, 2020</td>
<td>n/a</td>
<td>$4,640*</td>
<td>$100</td>
<td>$97.00/mo</td>
<td></td>
</tr>
<tr>
<td>Summer, 2020 June/July</td>
<td>March 16, 2020, May 4, 2020</td>
<td>May 20, 2020, June 1, 2020, July 24, 2020</td>
<td>n/a</td>
<td>$3,040</td>
<td>$100</td>
<td>$97.00/mo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer II, 2020 June/July</td>
<td>April 13, 2020, June 1, 2020</td>
<td>June 17, 2020, June 29, 2020, July 24, 2020</td>
<td>n/a</td>
<td>$1,740 (4 weeks)</td>
<td>$100</td>
<td>$97.00/mo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall, 2020 Aug – Dec</td>
<td>June 8, 2020, August 3, 2020</td>
<td>August 19, 2020, August 31, 2020, December 18, 2020</td>
<td>n/a</td>
<td>$4,640</td>
<td>$100</td>
<td>$97.00/mo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall II, 2020 Oct - Dec</td>
<td>August 3, 2020, September 28, 2020</td>
<td>October 14, 2020, October 26, 2020, December 18, 2020</td>
<td>n/a</td>
<td>$2,640</td>
<td>$100</td>
<td>$97.00/mo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring, 2021 Jan – May</td>
<td>November 9, 2020, January 4, 2021</td>
<td>January 20, 2021, February 1, 2021, May 28, 2021</td>
<td>n/a</td>
<td>$4,640</td>
<td>$100</td>
<td>$97.00/mo</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Tuition includes Student Services fee of $40 (Health Center, Campus Center and SmartPass fees). **Application Fee is not refundable.

### Mission College – Degree Program 2020-2021 (F1 Students)

*Note: All dates and fees can change without notice.*

<table>
<thead>
<tr>
<th>Term</th>
<th>Application Type</th>
<th>Program Start Date</th>
<th>Classes Begin</th>
<th>Classes/Exams End</th>
<th>Tuition per unit (12 units min per F-1 rules)</th>
<th>Application Fee**</th>
<th>Health Insurance Cost REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2020</td>
<td>June 8, 2020</td>
<td>August 10, 2020</td>
<td>August 31, 2020, December 19, 2020</td>
<td>$311.00/per unit*</td>
<td>$100</td>
<td>$97.00/month</td>
<td></td>
</tr>
<tr>
<td>Spring 2021</td>
<td>November 10, 2020</td>
<td>January 11, 2021</td>
<td>February 1, 2021, May 29, 2021</td>
<td>$311.00/per unit*</td>
<td>$100</td>
<td>$97.00/month</td>
<td></td>
</tr>
</tbody>
</table>

* Does not include Student Health Center, Campus Center and parking fees. **Application Fee is not refundable.

### Required Orientation and Placement Test
- Student is required to attend Counseling A and F-1 Orientation class.
- Student is not permitted to register for classes until after orientation and academic counseling.

### Required Health Insurance
- Students must purchase before registering for classes. Health insurance is sold by term only, not monthly.
- Outside health insurance policies are not accepted.
Admission Requirements

California community colleges may admit any nonresident possessing a high school diploma or equivalent or anyone (resident or nonresident) over the age of 18 without a high school diploma or equivalent who, in the judgment of the board, is capable of profiting from the instruction offered.

Benefits of applying to both the Intensive English and Mission College degree program at the same time include:

- Student pays the application fee only one time,
- Student can receive “Conditional Admission” to the College upon completion of the English requirement,
- “Conditional Admission” can be helpful to many students when applying for an F-1 student visa because it demonstrates their educational goal.

Major Fields of Study

- A complete list of degree programs can be found online at [http://missioncollege.edu/majors/degrees.html](http://missioncollege.edu/majors/degrees.html)
- Licensed Vocational Nursing (LVN) and Pharmacy Technician programs are not open to international students.

Nonimmigrant Student Status (F-1)

Mission College is authorized under Federal law to enroll nonimmigrant students. To be eligible to study at Mission College in F1 student status:

**Initial Entry**

- coming to US for the first time
  - Apply to Mission College
  - Receive an acceptance letter and SEVIS form I-20
  - Apply at the US Embassy for an F1 student visa
  - Enter the US no more than 30 days before the Program date on your SEVIS form I-20

**Transfer Student**

- transferring from another US school
  - Apply to Mission College
  - Receive an acceptance letter
  - Present acceptance letter to current DSO/Advisor for transfer of SEVIS form I-20
  - Receive new SEVIS form I-20 from Mission College

**Change of Status**

- changing to F-1 student status from a different visa
  - Apply to Mission College
  - Receive an acceptance letter and SEVIS form I-20
  - Complete and send change of status application to USCIS
  - Depending on current visa status, may/may not be able to start program until USCIS has approved your F-1

Visa Denial or Change of Plans

Email us at iis@wvm.edu or fax us at (408) 727-6043. If you do not contact us, your F-1 visa eligibility will be cancelled and you may not be eligible for tuition deposit refunds.
Health Insurance

Health insurance is required. All students will buy a health policy on their arrival at Mission College, and their enrollment will not be complete until they have done so. Insurance is paid with each term's tuition. Outside health insurance is not accepted.

College Health Requirement for All Students

All students at Mission College must have a Tuberculosis (TB) skin test soon after they arrive at Mission College. Students must pay the $10.00 fee at the time they receive their test at Mission College Student Health Services.

Housing Information

The International Student Center suggests that new students who do not have family or friends in the area choose a homestay, at least until they become familiar with the city. We refer students to ISP Homestays – an independent home stay coordinator is available to assist with home stays with local families. The service offers airport pickup from San Francisco International Airport (SFO).

<table>
<thead>
<tr>
<th>Ms. Jean Ikeda</th>
<th>International Student Placements</th>
<th>Phone: 1-650-947-8879</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:info@isphomestays.com">info@isphomestays.com</a></td>
<td>199 First Street, Suite 305</td>
<td>Fax: 1-650-948-1105</td>
</tr>
<tr>
<td></td>
<td>Los Altos, CA 94022, USA</td>
<td>Website: <a href="http://www.isphomestays.com">www.isphomestays.com</a></td>
</tr>
</tbody>
</table>

We do not recommend using a website to find an off-campus apartment because new students are not familiar with the neighborhoods in the city. Also, the advertised prices do not include electricity, internet, rental deposits, etc. Students who have additional housing questions should contact the International Student Office at iis@wvm.edu.
International Student Application Form

Read application instructions and deadlines. Allow 10 business days for processing. Print clearly in ink. Incomplete application **will not** be processed.

### Choose Program:

- □ Both IIS and Degree programs
- □ IIS Intensive English only
- □ MC Degree Program only

*If applying for IIS only, can apply for 1 or multiple terms (check all that apply).*

### Application Term:

- □ Fall (August start date)
- □ Fall 2 (October start date)*
- □ Spring (January start date)
- □ Spring 2 (March start date)*
- □ Summer (June start date)*
- □ Summer 2 (July start date)*
- □ I applied before and my ID number was ____________

#### Foreign Student Status

**Office Use: MC ID ____________**

Are you requesting a SEVIS I-20 for F-1 Status? □ Yes  □ No, if no go to #2

1. Please choose SEVIS I-20 Type? **Attach completed Affidavit of Support is required for I-20.**
   - □ I-20 for my F-1 US Visa Application at a US Embassy, outside the US.
   - □ I-20 for Change of Status Application. I am in the US. My status is: □ B1/B2  □ J-1  □ _________ (other)
   - □ I-20 for US school Transfer. __________________________________________

Name of US school

City

State

#### Personal Information

2. Name as it appears in your passport or government photo ID:

Last or Family Name _______________________________

Complete First Name _______________________________

Middle Name (if applicable) ____________________________

3. Date of Birth: ___________/__________/_________  
   
   Age:  ____________

4. Gender:  □ Male  □ Female

#### Foreign Home Country Address and Phone Number *(Must be student’s address)*

13. Permanent Address in Home Country (no Postal Boxes, use street address or physical location)

**Address Line 1** ________________________________

**City** ____________________________

**Country**

**Address Line 2** ________________________________

**Province/District** ____________________________

**Postal Code**

**Phone Number:** +(_____) ________________________

#### US Address and Phone Number *(if applicable, must be student’s address)*

14. Current US Address (if student is in the US, must be a street location)

**Street** ________________________________

**Apt/Unit** ____________________________

**City** ____________________________

**State** ____________________________

**Zip Code** ____________________________

**Phone Number:** (_____) ________________________

**Cell Phone:** (_____) ________________________

#### Dependents (If you have more than one dependent, please attach a separate document showing all information requested)

15. Marital Status: □ Married  □ Single, not married

16. Do you have a spouse and/or child who needs an F-2 SEVIS form I-20? □ Yes, if “yes” list below  □ No

**Last or Family Name** ________________________________

**Complete First Name** ________________________________

**Middle Name (if applicable)** ________________________________

**Date of Birth:** ___________/__________/_________

**Country of Birth:**

**City of Birth:**

### Choose Program:

- □ Both IIS and Degree programs
- □ IIS Intensive English only
- □ MC Degree Program only

*If applying for IIS only, can apply for 1 or multiple terms (check all that apply).*
(Dependents con’t) Choose one: ☐ Son ☐ Daughter ☐ Spouse

Attach additional sheet with copies of the each dependents’ passport ID/expiration page or ID card.

Admission Packet
17. How do you want to receive your Admission packet, including your SEVIS I-20? New SEVP policy states that I-20 forms can only be mailed or released directly to the student applicant. We can no longer mail to other addresses or allow other people to pick up I-20 forms for the student applicant.

Choose one:
☐ Mail regular postal airmail to my (choose one) ☐ US Address ☐ Foreign Address
☐ DHL Express mail to: Foreign address only. $100 fee must be included in the application fees.
☐ I will pick up (photo ID required). Required if you are in the US and a change of status applicant.

Academic Information
18. Major field of study: ______________________________ Secondary Major: ______________________________
19. What is your educational goal?
☐ Transfer to a 4-year college/university with an Associate Degree
☐ Transfer to a 4-year college/university without an Associate Degree
☐ Associate Degree with no transfer
☐ Language Program only
20. Select the highest level of education you completed.
☐ Bachelor’s Degree or higher ☐ High School Proficiency Certificate ☐ Foreign High School Graduate
☐ Associate Degree ☐ Received GED in United States ☐ Received high school diploma in US

Year graduated high school or year of last attendance ___________ ☐ Yes ☐ No
• If “yes,” you must submit original or certified copies of transcripts
• Year graduated the college or date of last attendance: ____________

Name of college/university attended ____________________________ City ____________________________ State ____________________________ Country ____________________________

Attach additional documents required, documents become the property of the College and are not returned.

Required Application Fees
21. Amount Enclosed:

<table>
<thead>
<tr>
<th>Application Fee, required, non-refundable</th>
<th>$100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Express Mail</td>
<td>+$100</td>
</tr>
<tr>
<td>Total amount enclosed</td>
<td>$____</td>
</tr>
</tbody>
</table>

22. Payment Type: ☐ Visa Card ☐ MasterCard ☐ Cashier Check ☐ Money Order

Credit Card Number: ____________________________ Exp. Date: ____________

Today’s Date: ____________ CSC Code: ________ (What is this?)

Card Holder Full Name: ____________________________ Signature of Card holder: ____________________________

Application will not be processed without fees paid in US Dollars. No bank wires, personal checks, or cash accepted. Cashier checks and money orders should be paid to Mission College.

Certification by Student Applicant – Must be signed by student applicant
23. “I declare under penalty of perjury that the statements and information submitted on this admission application are true and correct. I read, understood and agreed to the IIS Tuition Refund and Deferral Policy, if it applies to me. I understand that all materials submitted by me for admission become the property of Mission College. I also understand that the falsification, withholding of information or failure to report changes in my residency or educational status may result in Admission Denial, Expulsion or other disciplinary action. Finally, in registering for future terms, I agree to provide true and correct information about any change in my educational status.”

Student Applicant Signature: ____________________________ Today’s Date: ____________

(If you are under 18yrs, contact our office)
Instruction for Affidavit of Support  
To the F-1 Student Applicant – Please Read Carefully

The I-20 Certificate of Eligibility for F-1 Student Status is a US federal document. To receive an I-20 for Student Status from us, US Law requires that you show proof that you have the funds to pay for your program at Mission College. An I-20 will not be given until this form is complete and returned to Mission College International Student Center. The law requires we ask for proof of ability to pay for school. You must give us documents that show you have the funds readily available to pay for at your term of study and access to funds in the future to complete your program. There is no financial aid from Mission College for international students.

You will also need original financial documentation (no copies, even with stamps) to submit to the US Embassy for F-1 Visa Application or US CIS for Change of Status Applications.

The Law states that student's must be enrolled full time each semester. It is illegal for students to work without authorization. The law restricts student employment.

<table>
<thead>
<tr>
<th>Estimated Cost of Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>IIS Only Applicants*</td>
</tr>
<tr>
<td>MC Only Applicants</td>
</tr>
<tr>
<td>Applicants for “Both”</td>
</tr>
</tbody>
</table>

*If applying for IIS only and applying for more than 1 session, total on financial document must equal total for all sessions together (Example: One 4 week and one 16 week, total will be $15,640.00).

Attach Required Documents

- All signatures must be original and on official bank paper. (Photocopies with “stamps” are not acceptable!)
- Bank letter or statement no more than 6 months old from application date.
- Bank statement/letter from foreign banks must come with official English translation.
- Stock, bond, retirement and investment accounts not accepted. Certificates of Deposit (CDs) accepted.
- Submit a complete Affidavit of Support, page 2, and supporting documents with your application.

- **Personal Funds**
  - Affidavit of Support dated and signed by student applicant
  - Dated bank statement or bank letter of student's account showing
    - Student's name
    - Amount of funds available
  - Official translation in English, if necessary

- **Family/Sponsor Funds**
  - Affidavit of Support dated and signed by family member or sponsor and student
  - Dated Bank statement of family member or sponsor account showing
    - Family member or sponsor's name
    - Amount of funds
  - Official translation in English, if necessary

- **Scholarship/Award/Other Funds**
  - Affidavit of Support dated and signed by student
  - Documents verifying award of scholarship for study at Mission College
  - Document must show how your tuition will be paid, by you or another person.
  - Official translation in English, if necessary
Affidavit of Support
Confidential

Additional documents required, read instructions on page 8.
Mark additional documents with full name and date of birth of applicant.
Please print and sign clearly in ink.

Student Information
23. Name as it appears in your passport or government issued photo ID.
   Last or Family Name ___________________________ Complete First Name ___________________________ Middle, if applicable ________________
24. Mission College ID (if you have one): ____________________
25. Date of Birth: Month_______/Day________/Year_______
26. E-mail Address: ______________________________________

Foreign Home Country Address:
27. Permanent Address in Home Country (must be a street location)
   Street ___________________________ City ___________________________
   Province/District _______________________ Postal Code _____________________ Country ______________________

Student Source of Funds:
Must Be Filled out completely

28. See instructions on page 1
   $ _______________ Personal Funds – attach documents required, see instructions page 1
   $ _______________ Family / Sponsor Funds - attach documents required, see instructions page 1

Family/Sponsor signature required:
→ I/we, the sponsor, hereby certify that the statements made on this affidavit are true and that these funds are available and will be provided. I have sufficient funds available to support the student while s/he is attending Mission College in the amount estimated above.
   → Full name of family/sponsor _______________________ Relationship to student _______________________ Signature family/sponsor _______________________ Date ________________
   → Full name of family/sponsor _______________________ Relationship to student _______________________ Signature family/sponsor _______________________ Date ________________

$ _______________ Scholarship/Award/Other - attach documents required, see instructions page 1

$ _______________ Total

Student Statement of Responsibility
29. Student signature required
   I certify that I have at least the minimum required U.S. dollar amount available for each year of study at Mission College. I acknowledge that this affidavit is complete for the purposes of assuring the school and the US Department of Homeland Security that will not need to work off-campus to pay for my program at Mission College. I understand that an incomplete Affidavit of Support will not be accepted. Additional $8,000 is required for each additional dependent.
   Student's signature, required _______________________ Date ________________