**Committee/Group Meeting Minutes**

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| Committee/Group/Division/Dept. Name: Classified Senate | | |
| Place: TAV-130 | Date: 17 January 2019 | Time: **1:30-3:00 PM** |
| Committee/Group Website Link (if applicable):  <http://missioncollege.edu/senate_classified/index.html> | | |

**Attendance**

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| **Name** | **Representing (dept./div./office/community)** | **A** | **P** | **Voting**  **Y/N** |
| Thanh Do | President |  |  |  |
| *Vacant* | Vice President |  |  |  |
| Chris Bibat | Treasurer |  |  |  |
| Kristal Dela Cruz | Secretary |  |  |  |
| Alison McGann | Senator |  |  |  |
| Cherry Lou Escano | Senator |  |  |  |
| Dat Nguyen | Senator |  |  |  |
| Diego Espinoza | Senator |  |  |  |
| Kelvin Tran | Senator | X |  |  |
| Lusyna Narvaez | Senator |  |  |  |
| Melissa Stewart | Senator |  |  |  |
| Vianey Topete | Senator |  |  |  |
| Xuan Lu | Senator |  |  |  |
| Zita Melton | Senator |  |  |  |
| Brian Goo | Senator |  |  |  |
| *Amanda Marshall* | Senator (starting January 2019) |  |  |  |
| *Monica Sain* | Senator (starting January 2019) |  |  |  |
| *Vacant* | Senator |  |  |  |
| *Vacant* | Senator |  |  |  |

**Guests in Attendance**

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| **Name** | **Representing (dept./div./office/community)** |
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**Agenda**

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| Topic: **Approval of Minutes (12/20)** | Topic Lead: **K. Dela Cruz** |
| Discussion/Key Points Made/Data Presented: | |
| Motions/Approved/Unapproved: N/A | |
| Decisions/Action Items/Outcomes/Timelines: | |

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| Topic: **Board of Trustees, District Council, Fiscal Workgroup, GAP, CBAC Updates** | Topic Lead: **T. Do, B. Goo, D. Nguyen** |
| Discussion/Key Points Made/Data Presented: | |
| Motions/Approved/Unapproved: N/A | |
| Decisions/Action Items/Outcomes/Timelines: | |

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| Topic: **Classified Senate General Business – Professional Development, Outreach, Events, Supplies, Project Management** | Topic Lead: **T. Do** |
| Discussion/Key Points Made/Data Presented:   * CLI Attendance * New Years Event * Logo items * Hiring Outreach | |
| Motions/Approved/Unapproved: N/A | |
| Decisions/Action Items/Outcomes/Timelines: | |

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| Topic: Check-in - **Guided Pathway Updates** | Topic Lead: **B. Goo** |
| Discussion/Key Points Made/Data Presented:   * [**https://www.surveymonkey.com/r/GR2GFJB**](https://www.surveymonkey.com/r/GR2GFJB) | |
| Motions/Approved/Unapproved: N/A | |
| Decisions/Action Items/Outcomes/Timelines: | |

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| Topic: **AB705 / PCAT Updates** | Topic Lead: **Alison McGann** |
| Discussion/Key Points Made/Data Presented: | |
| Motions/Approved/Unapproved: N/A | |
| Decisions/Action Items/Outcomes/Timelines: | |

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| Topic: **Announcements** | Topic Lead: **All** |
| Discussion/Key Points Made/Data Presented: | |
| Motions/Approved/Unapproved: N/A | |
| Decisions/Action Items/Outcomes/Timelines: | |

**Future Agenda Items/New Business:**

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| --- | --- | --- |
| **Topic** | **Lead** | **Proposed Date** |
| CTO position | Dat Nguyen | February 2019 |
| Project Management Standards | Thanh Do | January 2019 |
| VP + Classified Senate Engagement | Thanh Do | 2019 |

**Next Meeting(s): 3rd Thursdays at 1:30-3:00 PM**

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| *~~Thursday, September 20, 2018~~*  *~~Thursday, October 18, 2018~~*  *~~Thursday, November 15, 2018~~*  *~~Thursday, December 6, 2018~~*  *~~Thursday, December 20, 2018~~* | *Thursday, January 17, 2019*  *Thursday, February 21, 2019*  *Thursday, March, 21, 2019* | *Thursday, April 18, 2019*  *Thursday, May 16, 2019*  *Thursday, June 20, 2019* |

**Please attach additional documentation to Meeting Minutes, if appropriate. These could include handouts, spreadsheets, presentations, data sheets.**