

Academic Senate Meeting Minutes

MARCH 14, 2024

2:20 P.M. - 4:15 P.M.

MC SEC -354

HTTPS://WVM-EDU.ZOOM.US/J/94677189943?PWD=L3DLYZJJT0R4ADQ2N2NWMMLMAWPUQT09

Membership

Weinbership			
X	Joanna Sobala, AS President	X	Elaine Wong, Academic Services
X	David Piper, Associate Faculty	X	Christine Tuato'o, Creative Arts & Communication
X	Samir Magid, Associate Faculty	X	Max Sklar, Science, Technology, Engineering, Math
X	Daniel Arias, Bus. & Educ & Service Industries	X	Lauren Javier-Tolentino, Science, Technology,
			Engineering, Math*
X	Willy Kwong, Bus. & Educ & Service Industries	X	Helen Sun, Science, Technology, Engineering, Math
X	Marsha Oliver, Public Safety, Health & Wellness*	X	Michele Hittleman, Counseling & Learning Services
	Brenna Wundram, Public Safety, Health & Wellness	X	Theresa Lawhead, Counseling & Learning Services
X	Matthew Johnston, Vice President, People, Culture,	X	Priscila Moreira, ASG Representative
	and Society		
X	Marina Broeder, People, Culture, and Society*	X	Liz Bogatin-Starr, Administrative Assistant
Guests: Richard Alfaro, Dean of Counseling and Learning Services; Yolanda Barnes, Articulation Officer; John Dedinsky,			
Mathematics; Valerie Jensen, Dean of Academic Services; Maisha Jones, Dean of People, Culture, and Society; Clement Lam,			
Dean of Science, Technology, Engineering, Math; Lorrie Ranck, Vice President of Instruction *online participation			

I. Call to Order

Quorum met 2:23pm.

II. Approval of Agenda

MOTION to approve Agenda as written.

(M. Hittleman/S. Magid) (M/S/U) None opposed. No abstentions. Unanimous.

III. Approval of Meeting Minutes (A)

MOTION to approve the March 7, 2024 Meeting Minutes as written.

(T. Lawhead/C. Tuato'o) (M/S/P) None opposed. One abstention. Passed.

IV. Oral Communication from the Public (3 minutes/person) (I)

This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.

None

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V. Information & Announcements (College & District) (5 minutes) (I)

This portion of the meeting is reserved for College and District announcements. Items should be limited to one minute per person. Topics requiring additional time may be put on the agenda for a future meeting.

Senate President Joanna Sobala: Reminder that March 31st is the Curriculum deadline for course proposals and revisions. This is the deadline for Fall25 courses. This is an important deadline. We have courses in the works, particularly for Ethnic Studies. If you have any questions, contact CRC Chair Guy Shani.

VI. Unfinished Business

None

VII. New Business

- New GE advising guide & additional Title V changes, GE Reciprocity reminder and CSUGEB/IGETC/Cal-GETC updates (Yolanda Barnes)— 25 min (I/A)
 Yolanda Barnes, Articulation Officer, methodically reviewed the almost final draft of Mission College
 Graduation Requirements 2024-2025 advising guide that is in accordance with WVMCCD Board Policy, and
 Title 5 § 55061 and Title 5 § 55062.
 - If Faculty feels your UC transferable courses should be on the singular transfer pattern, the Cal-GETC, then you'll need to resubmit those for review by March 31, so we can submit them to Cal-GETC in December. Transfer requirements and practices and Curriculum-Related Resources and Submission Guidelines for Faculty are posted on the Articulation webpage https://missioncollege.edu/depts/articulation/transfer-articulation-resources.html
 - Please meet with Yolanda for revisions/review and submission for courses on CSUGEB list that are
 not IGETC approved if you think courses should be reviewed/revised (March 31) and be on the
 upcoming Cal-GETC list, and then go to UC Review, Aug 24 and Cal-GETC Review, Dec 24.
 These 2024 course review dates are for FA25 courses.
 Programs may follow a different timeline.

ASSOCIATE IN ARTS and ASSOCIATE IN SCIENCE DEGREES

Mission College will confer the ASSOCIATE IN ARTS (A.A.) or ASSOCIATE IN SCIENCE (A.S.) degree upon a student who successfully completes requirements listed below in accordance with WVMCCD Board Policy 4025, Title 5 § 55061 and Title 5 § 55062 (CSU GE-B or IGETC requirements can be used in lieu of the AA/AS requirements.)

Graduation requirements (Major and General Education) are listed in the College Catalog at the time studies begin. Those requirements may be followed throughout the course of study as long as the student remains in continuous enrollment which is defined as enrollment for at least one regular semester, summer session or winter session each academic year. If a break in attendance occurs, the graduation requirements shall become those listed in the College Catalog which is current at the time studies are resumed or after.

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Reciprocity Agreement: Students who have been awarded an associates or bachelor's degree from an institutionally accredited institution will be given full credit for having completed the Mission College general education graduation requirements. Approved GE courses from other California Community Colleges (semester and quarter) will be awarded in the equivalent GE area.

- Title 5 has changed mainly to align with the CalGETC requirements that are coming aboard.
- MC has some revisions to our GE pattern due to changes in Title 5 § 55060, Title 5 § 55061, and Title 5 § 55062.
- Residence Requirement change: 12 units within WVM District. Technically now a student can come to MC and take one course from us and earn a degree from us if they've taken the remaining units at WV.
- Oral Communication and Critical Thinking change: Communications competency requirement put together with Critical Thinking. Student earning an AD can now choose more Communication and Critical Thinking courses.
- Ethnic Studies is now required for our local degrees. We are working very hard to meet the curriculum deadline and propose additional courses to our current two Ethnic Studies courses prior to Fall 24 and possibly hire more faculty to teach courses.
- Area 7, Lifelong Learning (prior Area F) expanded to allow three 1-unit KIN courses to meet 3 unit requirement.

New GE Pattern Advising Guide (mostly final)

- Area A-1 thru Area A-7: These code Areas, these attributes align with Degree Works. Students beginning in FA24 use these attributes that identify the requirements these courses fulfill. The District went through all courses. The attribute codes are listed on all course lists on Class Schedule and Website, wherever our courses are listed. Students self-advising can look for any course in a specific area. Codes are distinct because of Student Catalog rights. Students who began before FA24 still have rights to the older GE patterns.
 - The numerical coding corresponds to the Cal-GETC area.
 - \circ $\;$ The order of the areas of the GE requirements are also in alignment.
 - For advising, the course guide also includes every course MC has offered that has met a requirement that counts for an area. For Advising we can look at old courses. For Marketing, only current courses are listed.
- Reciprocity: We are in a reciprocity agreement with our 12 colleges in Region 4 and that agreement allows us to accept these colleges GE pattern requirements as fulfilling our own when students have completed a certification form from those colleges. MC also added the other community colleges and will accept their GE if a student has completed an Associate Degree or Bachelor's Degree from a US accredited institution. A course from another institution would be allowed if the course satisfies student's Area GE requirement.
- Transfer patterns change to align in FA25: Cal-GETC is one singular pattern replacing the prior CSU GE-B and IGETC separate patterns. What is currently approved for IGETC is automatically approved for Cal-GETC except for Public Speaking. All COM courses have to resubmit for the public speaking

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requirement on Cal-GETC. But there are several Courses currently on MC CSUGEB courses that are not on IGETC and will not be counted toward transfer GE effective FA25. Yolanda is providing this list to Senate, including COM 020, 020H, PHI 002, POL 020, REA 054, CHEM 060, PHY 004D, ACC 046, MAT 000D, ART 031A, ART 033A, ART 034A, ART 035A, ARB 001, CHI 001, FRN 001, PHI 003, SPA 001.

Senate Discussion:

Senator Helen Sun: We're looking at a degree for Career Science. We would need to bring for review March 31, work passed by Dept Chair on one major and one minor course that have issues that might be resolvable. Can meet next week with Math Dept.

Dean Clement Lam: Math Dept is meeting with CSIT on discreet math and would put in course for review in tandem with CSIT.

Dean of Academic Services Valerie Jensen: Yes, getting the courses into the queue is better while you are working on some issues that would not take a long time to resolve. Ideally the course goes to tech cmte, but there is wiggle room. Could also be submitted next year.

Senator Willy Kwong: If a course is not offered by a dept and no longer listed in catalog, should let Guy Shani and Valerie Jensen know.

Yolanda Barnes, Articulation Officer: Records Dept requests if your Dept Chairs have course subs waiting for review, please get those reviewed and sent to students asap.

2. Math Implementation of AB 1705 (Joanna Sobala, Max Sklar) — 15 min (I/A) Max Sklar, Dean Clement Lam, and members of Math Dept. Senator and Math Faculty Max Sklar provided an update of AB 1705 and background on Math research and implementation of AB 1705. Max and Dean Clement Lam participated in state webinars this month with current research findings. Of great weight, AB 1705 (preceded by AB 705 (2017)) is now law and requires that a community college district or college maximize the probability that students who enter will complete the transfer-level coursework in mathematics and English within a one-year timeframe.

AB 1705 Math curriculum and student completion updates

- Introduced the notion of throughput that is a distinction from looking at success course and level success rates, looking at your students who took the class.
- The timeframe extended out to one year. We're looking at student(s), some taking a course multiple times, and if eventually passes is counted as a success in throughput count.
 - End results: Math removed all non-transferable math classes (arithmetic, prealgebra, beginning algebra, and intermediate algebra).
 - Math Dept lost about 40% of its classes.
 - Students started transferable math classes, such as statistics, college algebra, business calculus
 - Support courses were developed: Math 10X and Math 1X



- AB 1705 (2022) Clarifies AB 705 with regards to STEM pathway Calculus 1 We are currently in compliance with AB 1705 as it relates to Business Calculus or Statistics.
 - For students who want to major in Science, Technology, Engineering, and Mathematics (STEM), focus shifts from transferable success in a transferable course to success in a gateway math course, the earliest math course that is required.
 - For STEM Pathway that does not count any trigonometry or precalculus. We're now focused on putting students through Calculus 1 and getting the highest percentage of students succeeding.
 - College must demonstrate the benefit of transfer-level preparatory courses for succeeding in STEM calculus first course and in second calculus course if required. Many of our students complete two semesters of calculus.
- Some of the guidance we have from the state the last couple of weeks has some numerical values for how we can demonstrate benefit from our precalculus courses.
 - RP research group consisting primarily of directors of research at various community colleges has been running statewide studies and trying to validate on the statewide level the precalculus courses as a benefit. Four documents are in Senators' meeting folder.
 - \circ $\,$ An implementation memo ESLEI 24-15 was sent from the Chancellor's office.
- The RP Group released individual reports to each college with analysis.
 Dean Clement Lam attended webinar AB 1705 Equitable Placement, Support and Completion STEM Validation of Practices and Senator Max Sklar attended the RP Group webinar on the data, this webinar recording is on You Tube.
 - Some of the information on how to go forward has sounded unclear and contradictory and that has to be sorted out statewide.
 - Students were followed for two years to allow a full examination of multi-course preparatory sequences leading to Calculus.
 - Statewide, students who entered STEM Calculus 1 Two-Year Throughput were disaggregated by Starting Level and Highest School Math Completed.

Senate President Joanna Sobala: According to the data provided, statewide comparison shows that students, no matter what they start with in high school, if they're put in Calculus 1 first instead of doing precalculus or preparatory courses seem to be performing better.

Senator Max Sklar: This usually can be a function of the depth of pathways that may affect persistence and success rate. Corequisite College algebra and trigonometry is enough to get into Calculus.

MOTION to extend 15 minutes: (S. Magid/H. Sun) (M/S/U) None opposed. No abstentions. Unanimous.

Mission College: College-Level Analyses Methodology

Defined Lowest STEM Placement group to identify a set of students who might be highly unlikely to succeed if starting in STEM Calculus 1 and might have higher calculus completion rates if they begin in preparatory



coursework prior to calculus: HSGPA <= 2.6 or not previously earned a C or better in HS trigonometry, precalculus, or calculus.

- Mission College: RP Local Report Fall 2019- 2022 includes ALL students who start in preparatory course in the STEM Calculus pathway, rather than the subset of STEM majors, may differ.
- MC needs to show Lowest STEM Placement students as having a 15% chance of passing within the 2 year period of time when starting with a preparatory course.
- Lowest STEM Placement students who started in any preparatory course in the STEM Calculus Pathway at Mission had lower STEM Calculus completion (throughput) in two years than those who started in STEM Calculus 1.
- Less than 50% of Lowest STEM Placement students who started in any preparatory course completed STEM Calculus 1 in two years.
- Students in the higher placement group who started in a preparatory course prior to STEM Calculus 1 were repeating coursework that they previously passed in high school, which is no longer permitted under AB 1705.

State MC Report/Analysis. Conclusion: The data provided in this report do not provide evidence that placement and enrollment practices for the STEM Calculus pathway at your college meet AB 1705 standards. Based on this analysis. This report does not support validation approved status or interim approval status for any preparatory course offered by your college in the STEM Calculus pathway.

Max: There is still a question of who is getting directly into Calculus 1 if they don't already have the preparatory classes. Their data did find students who fell into the group but I don't understand where those students are coming from. MC Institutional Research Dept may have this data.

In the Senators' meeting folder are 4 documents: Mission College local report, the statewide report, a technical manual with many technical definitions, also aimed toward our research depts by giving some detail as to how to download our code, and how they prepare to do their analysis.

The State has four Implementation Options (A,B,C,D) for Colleges

MC can provide any local data this year to validate the precalculus course. Implementation is in 2025. Using Option B or C, Mission involves Local validation and identifying any other subgroups that might fall into the 15% threshold. Option C involves applying for interim approval.

- If we just take the RP data we have not satisfied the requirements, so we need to do our own validation.
- All these options encourage Mission to develop some support courses mechanism for students starting in Calculus 1.
- Option D is an innovative precalculus course which we think would do a better job of moving students through to count them in Calculus 1 and it's restricted to 4 transferable units and up to 2 corequisites.



Dean Valerie Jensen: Option B: MC is applying for validation now and showing through either state data provided to us or our own data that we can compile in the next 3-4 months that we have met all 3 of those criteria, that any one of our courses are valid or that our courses are valid, and that we should be allowed to continue to offer it and enroll students in it. (July 2024: meet all three criteria)

Option C: We show between now and July1 (interim) that state data is a little bit wrong and Mission can show data that we actually meet all 3 criteria options. We can show that we have a greater than 50% throughput for students who say, take e.g. MAT 002 or something else. (July 2027 meet all three criteria) Very few colleges, maybe 12 had their courses validated.

Senator Max Sklar: The Mathematics Department has formed a group of 5 faculty and a consultant from the Mathematics Dept at College of Alameda and is working with AANAPISI that has funded an inquiry into our precalculus courses. I am faculty lead. The inquiry is looking into teaching methodologies and we want to involve MC Institutional Research Dept. Some of the validation questions can be researched.

- Dean Valerie Jensen: The State provided data sets that narrow down specifically to Stem Majors using top codes. They also talk about a data group they call STEM intent if enrolled in math courses but have not declared a STEM major. Their data sometimes differentiates between the two but that data doesn't show a huge difference between the groups.
- Dean Clement Lam: MC offers about 7 Precalculus courses. MAT 002 Precalculus and Trigonometry: 3 sections; MAT 001 College Algebra: 3-5 sections; MAT 001X, 1-2 sections. We could start looking at most current data from cycle starting from spring 2022 to April 2023 and see if data differs from the pandemic cycle.
- Senator Max Sklar: The math dept believes strongly that Option A is not the right path. It appears to force us to lock STEM majors out of precalculus. It could bar the college from enrolling students in the precalculus courses if their intent is to take Calculus 1.
 - I think we want to take a close look at local validation. In the Math inquiry group our focus is looking at local analysis and with a data coaching approach asking questions about how we do serve the students.
 - Students struggling the most in corequisite College Algebra are going to end up in whatever Precalculus 1 is opened up to everybody. I want to figure out how to restructure Calculus in a way that still maintains rigor. The Institutional Research Dept can help narrow down who these students are.
 - We are pursuing curriculum options but don't have solutions yet.
 - The timeline may cause problems in our discrete math as we write curriculum for some Calculus support.
 - Also discussing wraparound support programs (intersections with DSPS, ADHD) and some support outside the classroom.
 - We need the support from the administration and Institutional Research Dept to implement either options B or C.

MOTION to extend 10 minutes. (T. Lawhead/H. Sun) (M/S/U). None opposed. No abstentions. Unanimous.



Senate President Joanna Sobala: We need to be aware of this as both a 10+1 issue for Senate but also for Administration because of the compliance issue. We need to work closely together. Scheduling an update in April 11 particularly related to research data. Want to know what the faculty think is the best solution. And what the administration thinks. We'll have to act on this.

Vice President of Instruction Lorrie Ranck: The main thing right now is that the math department has some consultation to identify some solutions as Senator Sklar just said. And to discuss what the wraparound supports are and be innovative, and seek out opportunities and have wider conversations. We have to do it. It's regulatory. We're on track with people here, faculty and administrators and want to do it well, support our students, and use the data and work with our Institutional Research Dept to help us. Thank you, Max, for coming through with the facts. It hasn't been easy.

Dean Clement Lam: It would be good to have an update with Senate before the end of SP24 semester when we have some analysis from our Institutional Research Dept for another cycle and know whether the pandemic had any effect on the big picture. In the meantime, we also want to look at the two curriculum options and if we are going to create additional support, e.g. a high-unit class, MAT 010X or MAT 001X, or is that a separate class or lecture or lab. There are a lot of different possibilities. Counselors are working with 600 students every semester. One of the options that I've been working on with the STEM program is to have a Student Support Specialist to work with the students on the non academic matters to motivate students and to help resolve a problem or direct student to resources to get the support they want.

Senator Michele Hittleman: Adding a support course to Calculus 1, already 5 units, could be devastating to students on financial aid if they don't pass. I would think having a second class would be better for the students.

3. MCAS Meeting Calendar for 2024-2025 and Planning for Fall 2024 MCAS Presidential Elections — 15 min (I/A) Senate President Joanna Sobala: Duties of Local Senate President are briefly described in the Administrative document, MCAS Election of Academic Senate President: Rules and Procedures. WV also has a brief description in their local Academic Senate constitution. Expectations should be clear on what the position entails, particularly if we do end up opening position to part time faculty.

The ASCCC has a job description that could be used as a template that would be modified for Mission College and West Valley in WVMCCD. <u>https://www.asccc.org/communities/local-senates/handbook/partII</u>

Would want to provide the Academic Senate president job description, responsibilities and committees during the election process. Whoever wins the FA24 election, would shadow Senate President Joanna in SP 25 with Release time .10.



Talk to constituents who you think would be a good person to run Senate. Senate wants to hold a robust election.

Senate 2024-2025 Calendar

Senators discussed 2024-25 Calendar and how to conduct Academic Senate business either with the same meeting frequency and length of meetings or modify. Another consideration was forming an Executive Committee. Senators decided to keep status quo and not modify meeting schedule.

Current meeting Schedule seems efficient. If not enough 10+1 matters are agendized, Senate president would cancel meeting. Length of meetings could be shortened when needed.

Motion to extend 4 minutes (T. Lawhead/M. Sklar) (M/S/U) None opposed. No abstentions. Unanimous.

Some other academic senates only meet 2 times monthly but might not have as much input as Mission. Our Senate is super efficient, keeping administration in check. Risk having too long a meeting.

Joanna is checking with WVAS about the District Academic Senate meeting once each Fall and Spring semester.

VIII. Administrative Business/ Actions/ Appointments (I/A)

1. Initiative Updates & Reports

ASG Report – Priscila Moreira, ASG Representative

BIPOC event last week was really good. Next week ASG is planning Graduation Fair, decorations and more. Congratulations to Priscila for her election as ASG Parliamentarian for SP24 elections. She and ASG are reading and updating ASG ByLaws and Constitution.

ASG is hosting Denim Day to address Sexual Harassment. Recently a bill was passed by the Student Senate for California Community Colleges where all the student leaders have to be trained on sexual harassment and ASG will do training on Denim Day.

2. President's Report – Joanna Sobala District Council Meeting, March11. 2024

DC adjusted resident FTES goal for FY 24-25 from 11,438 to 11,714 (MC 5,234/WV 6,480) previously discussed at DEMC. Does not include Older Adult Program on MC side.

District Council approved 3 Resolutions which will go to the Board:

- Resolution NO. 24031901 in Support of Classified Appreciation Weeks at West Valley College and Mission College
- Resolution NO 24031902 in support of AB 3158 (AB 3158 proposes repeal of California Ed Code Section 76303 to empower the District to use unrestricted general funds for fee waivers for students most in need)



 Resolution NO. 24031903 in support of SB 895 (SB 895 proposes a pilot program to allow community colleges with established ADN programs to offer BSN degree) and proposing MC Nursing Program as one of the pilot programs

After a second read of BP 6910, BP 7100, BP 5040, BP 3420, BP 7600, BP 3550, DC approved recommending these slightly revised revisions of the policies (Approved Revisions included in Senator's folder)

CBAC March 13, 2024

- Budget Development Overview:
 - Spring as peak period of budget development
 - In April CBAC starts to look at fixed costs and the Associate Faculty Funding model
 - June-Aug Revisions and Final Budget
 - RAM (Resource Allocation Model) to come
 - Operating budget is normally around \$1.5 million (does not normally include positions)
- PRRR (Program Review) Updates: 69 Program review funding requests coming from faculty; more to come from Administration
- A recommendation for PD funding for individual classified professionals . Classified staff don't have PD funding.
- Land Corp Funding
 - Landcorp Board of Directors is considering a policy of 25% or set \$1.5 million for District
 - MC normally gets around \$400K, the rest goes to WV and District Services
 - MC had higher level of spending of the Landcorp money this year: Expected carryover for next FY is \$123,651.
 - Anticipated revenue for next year is \$428,614 which, together with the carryover balance, gives us a total revenue of \$552,265
 - Since expected expenses for next FY are \$765,870 this leaves a negative balance of \$213,605.
 - Need to have a conversation about ways to trim expenses and/or other ways to fund.

Senate Discussion: Could some District Services be trimmed. Consideration might be given to a higher percentage of funding since MC has given up athletic fields and athletic facilities.

Might be less money around for special projects. Want to keep revenue for program review projects and special needs.

Participatory Governance Taskforce Meeting Mar 13, 2024

- Continuation of work on the draft for "Best Practices for Student Voices in Participatory Governance"
 - Section on Transparency and dissemination of information added
 - o Section on Participation Retention added
 - Feedback from ASG: generally positive feedback, emphasis on eliminating higher ed jargon and spelling out full names in agendas
 - \circ $\;$ Document to go to be presented to College Council on March 21 $\;$



Excellence Awards

- Applications sent out by President Awan on behalf of the President's Office and the MCAS and MC Classified Senate on Mar 13. Deadline for nominations is Friday, March 29.
- Ceremony May 2, 3-5pm
- Excellence Awards Team meeting March 27 (Feb 24 meeting was cancelled.)

ASCCC Spring 2024 Plenaries

- Area B Meeting, Friday March 22, 9:00am to 2:30pm via zoom
 Register on the ASCCC Plenaries website:
- Spring Plenary Session 2024, April 18-20 Hybrid Event, San Jose Marriott
 - Registration open
 - Registration deadline:
 - In Person Registration will end April 5th at 5:00pm (\$575)
 - Virtual Registration will end April 10th at 5:00pm (\$425)

 Our Faculty Group of Pedagogy of Praxis is invited to present at the Spring Plenaries as part of the CCCCO Culturally Responsive Pedagogy grants. Another reason to attend the Plenaries! :)
 Senate Does have funding. Please let Joanna know if you'd like to register.

IX. Future Agenda Items

X. Adjournment

MOTION to adjourn by Acclamation (H. Sun/D. Piper) (M/S/U) None opposed. No abstentions. Unanimous.