MISSION COLLEGE ACADEMIC SENATE
MINUTES
May 19, 2022
2:20 P.M. – 4:15 P.M.
SEC-354

Zoom: https://missioncollege-edu.zoom.us/j/92377739116;
Dial In: (669) 900-9128

Senators	A	P	Senators	A	P
AS President - **Aram Shepherd**		x	Instruction – **Elaine Wong**		x
Associate Faculty – **Alla Petrosyan**		x	Language Arts - **Lora Glaser**		x
Associate Faculty - **Samir Magid**		x	Language Arts - **Christine Ritz**		x
Bus., Tech. & Kin.- **Wenlei Shan**	x		Math, Science & Engineering – **Neil Viernes**		x
Bus., Tech. & Kin.- **Brenna Wundram**		x	Math, Science & Engineering – **Max Sklar**		x
Career-Tech. Education - **Daniel Arias**		x	Student Services – **Alejandro Zavala**	x	
Health Occupations – **Marsha Oliver**		x	Student Services – **Theresa Lawhead**	x	
Hum Soc Sci & Fine Arts - **Joanna Sobala (Vice President)**		x	ASG Representative – **Casey Chang**		x
Hum Soc Sci & Fine Arts - **Matthew Johnston**		x			
Administrative Assistant: Liz Bogatin-Starr					
Additional Attendees: Richard Alfaro, Dean of Student Support Services; Norma Ambriz-Galaviz, Interim President of Mission College; Nohemy Chavez, Counselor; Jeff Cormier, Chair of Academic Directions Committee; Kate Disney, President of Faculty Union; Pat Hudak, CoChair of CTE Committee; Valerie Jensen, Dean of Academic Services; Anne Kepner, President of Board of Trustees; Clement Lam, Dean of Math, Science and Engineering; Lorrie Ranck, Vice President of Instruction; Guy Shani, CoChair of Curriculum Review Committee; Ken Songco, Director of Equity and Student Success; Raiida Thompson, AANAPISI, Equity and Student Success; Aaron Tolbert, Dean of Language Arts					

1.0 Call to Order & Roll Call
Quorum met, 2:20pm.

2.0 Order of Agenda
Agenda approved as written.

3.0 Approval of Meeting Minutes (A)
3.1 May 12, 2022 Minutes
Minutes approved as written.

4.0 Oral Communication from the Public (3 minutes/person) (I)
This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.
No communication from the public.

5.0 Information & Announcements (College & District) (5 minutes) (I)
This portion of the meeting is reserved for College and District announcements. Items should be limited to

one minute per person. Topics requiring additional time may be put on the agenda for a future meeting. Mission College's new sculpture at MC entrance is awesome. Come on Campus and take a Selfie.

6.0 Unfinished Business
None

7.0 New Business
7.01 Associate Faculty Committee Year-End Report (Alla Petrosyan) — 10 min— (I)
- Associate Faculty are holding office hours.
- Committee meetings are held at least once a semester.
- Associate Faculty would like funding to cover costs of Professional Development with some participation off campus. MC Associate Faculty Annual conferences on campus were suspended during Covid-19 pandemic.
- Communications have improved on Canvas page connecting associate faculty in conversations on different topics. Newer AF listserv is a major accomplishment, thank you Dr. Piper and Aram Shepherd for their support.

7.02 Curriculum Review Committee Year-End Report (Aram Shepherd and Guy Shani) —10 min— (I)
Curriculum Review Committee has gone through 180 course revisions and about 30 new courses, and three dozen programs.

2022/23 Timeline for Courses and Programs – Dates should be followed to have priority and make process smoother.
- June, mid to end of month: eLumen workflows open
- September 23: deadline to move it out of faculty stage
- October 21: complete department chair, dean, and division CRC rep reviews. This will be done a little differently as a division/dept process right at the beginning, reviewing those courses early and assuring division is all on board before sending it out for rest of process.

CRC needs more people to represent every division and be instrumental in getting curriculum reviewed and passed with depts represented. This important Curriculum process is almost entirely owned by faculty.

Guy Shani will be offering regular CRC office hours to support faculty with eLumen.
Guy is chair of CRC next year after a very productive year cochairing with Aram this year.

7.03 Academic Directions Committee (ADC) Year-End Report (Jeff Cormier) — 12 min— (I)
Discontinuance: Moved to discontinue two degrees and two certificates:
- Psych tech program
- Office Information Systems Degree
- Office Information Systems Certificate
- Microsoft Office Certificate

Approved Programs: Moved to CRC, one degree and two certificates
- AA-T in Public Health: diversity of courses in viable electives for transfer is enormous; sociology to programming overlap, and opportunities for courses to be added.
- Digital Marketing Certificate
- (Noncredit) Certificate of Competency Low-Beginning ESL and Preparation for
- Academic Success in ESL

Discussion and Development:
Several key foci: Ethnic Studies, how to add to existing strong programs; Online Degree programs, doing inventory for viability in MC areas with a strong online presence; FTEF for New Programs, track commitments, have to build viable efficiencies and scheduling.

<u>An ADC Needs Study</u>: Identify future areas, Safety Public Health and Social Justice; Community Outreach Worker, AA-T public health will increase enrollment.

<u>Student powered survey or research</u> where participant is empowered to help with the thesis you're trying to study. CBAC, Office of Instruction, Equity and Student Success have supported current survey. Only interviewed students on campus and documented that experience. Newer metrics should help College make informed decisions in program review and effectiveness. Sharing out research to the college next week. Participatory Action Research methodology is part of the Student Equity Plan.

7.04 Enrollment Updates (VPI Lorrie Ranck) — 10 min — (I)
Thank you to faculty who came out in person to the Open House and First Responders Fair. Lots of students and families learned about careers and our programs; it was packed and fun.

Dashboards shared with College Council this week.
<u>Summer</u>: Mostly online 76% of seat count; 24% in-person, CTE, tech, nursing, CHD, labs. Getting some good fill rates of discrete populations: in-person 84% headcounts over seats, which is good. Online is lagging but should get an uptick. Currently 68% headcount over seats. High School graduates are starting to register for courses. Four-year students are also taking summer courses online for credit.

Minimum enrollment is 12, discussed in Division Council. Cancellation date after Memorial Day.

SU-FA 2022 Enrollment Dashboard https://app.powerbi.com/groups/me/reports/d2285020-9456-455d-b412-22f238065125/ReportSectiond00ebf054fec510add4a?ctid=028fe18a-53e3-4a1a-9298-3da9ce71ec93

<u>Fall22</u>: In-person, 53% seats; Online, 47%
More students at this early date are registering for in-person at a greater rate. High School students are looking for in-person college experience. Part time students, and a group that started online in pandemic and want to wrap-up online. Are adding sections as needed, seeing waitlists. Want to fill sections in real-time. We're making good progress.

Senate Discussion:
- Faculty need to have these discussions with Chairs and Deans about dynamic and popular courses that potentially could be cut because of mode of teaching.
- Can consider if at some point where you want to cancel a class, going for an online class. Show how that has worked in the past.
- Changing class to late-start should be a conversation with Chair and Dean, VPI can help facilitate.
- Some Deans and Chairs are already working on summer classes that are not moving, and looking at something different, cancel this one and add this one, and have made adjustments.
- Hybrid is considered in-person, has to be a majority or more in-person.
- FA22 target is not far off from previous years. FTES target has changed. We are a few points away from efficiency right now.
- Not shifting courses to late starts, too much time and effort.

7.05 Culturally Responsive Classroom Practices — 10 min — (A)
Senate President Aram Shepherd: Culturally Responsive Classroom Practices has had quite a lot of feedback and changes to get language people are comfortable with. This is a recommendation that people follow these equity minded practices as appropriate for their classes. In different disciplines some practices may not be appropriate or work as well. This has come out of a document from the state but also what has been taught in our teaching practices in the

Community of Praxis. We want to engage faculty in professional development and request increased support from the college.

MOTION to recommend Culturally Responsive Classroom Practices and increased support by the college for faculty professional development.
(J. Sobala/L. Glaser) (M/S/U) Abstentions, None. Objections, None. Unanimous.

Senate Discussion:
- Equity group could make a landing page with all the recommended culturally responsive classroom practices with descriptions of actions and examples, resource links, and research that supports this to help start the process.
- Need infrastructure and administration for testing in a manner that is cognizant of student challenges. Some colleges have proctoring going on all the time.
- Testing Center would show college cares. IEPI is having a larger discussion on what types of exams are effective and on grading more generally.

7.06 Student Equity Plan Update (Ken Songco) — 12 min— (I)
Ken Songco spoke to MC's Student Equity Planning Institute team (SEPI) supported by San Diego State University for the next three years. 2019-22 Student Equity Metrics Data analysis is showing African American, Latinx, and Filipino transfer students at MC are experiencing disproportionate impact (DI) (MIS data provided to Chancellor's Office). What practices and planning can address the equity gap? What funding will support and leverage equity process.
- The new Student Equity Plan, based on a state developed template, looks at our practices in serving students and continuous improvement in line with accreditation. Plan has to be race conscious. This is a more integrated planning process in terms of structural changes and addressing institutional challenges to better promote student success. Emphasis is on integrated planning and goals across student services, instruction, administrative and business services.
- Optional Student Support Integration Survey is recommended by SEPI. Essential questions will identify student needs that MC should provide for. MC data and metrics are being refined and will be presented at Fall Student Equity Plan Summit. Of note, the ASCCC passed a resolution asking the Chancellor's Office to disaggregate Asian American population data.
- Students in SEPI are helping analyze the Student Survey feedback and recommending what types of activities the college should be doing as part of this participatory action research. In Fall at the Student Equity Plan Summit, we'll want feedback from participatory governance groups and faculty. Final plan is submitted to Chancellor's Office in Nov 22.
- SEPI Team is attending NCORE Conference in Portland this spring.

7.07 Proposed Singular CSU/UC GE Pathway — 12 min— (I)
Senate President Aram Shepherd. This is the proposed pathway required by State law to have a singular GE pattern that would work with CSUs and UCs. The draft hammered out by the three segments is open for comments until October and needs to be finalized in May 2023, and active in Fall 2025. The plan is not expected to change much before adopting.
- Oral Communication still has a place: Students will have to take English 1A and another English course or Communication. Not clear how enrollment would play out in writing and communication classes.
- Arts and Humanities have fewer required classes.
- Language Other than English requirement at UCs will be a graduation requirement.
- Lifelong Learning and Self Development at UCs will be an upper division requirement, impacts Counseling 5 and 12 courses. Is a transfer requirement at CSUs.
- Ethnic studies requirement is being added in. Ethnic Studies courses are history courses.

We need to prepare for these shifts in what courses students are taking and what's going to be approved or not for these different areas by UCs and CSUs and how are these going to articulate.

Senate Discussion:
Senator Joanna Sobala: Singular CSU/UC GE Pathway is going to have a big impact on faculty and the educational patterns of millions of students in what they learn and on students' futures in the long term. What is the reasoning and why such a lack of transparency? The proposed singular pathway was done quickly by a small group behind closed doors.

Senator Matthew Johnston: How can some changes be made in some manner?

Senator Samir Magid: Students who started four years earlier than 2024 and stayed continually would have catalog rights to follow that pattern. Also, enrollment and planning for courses must be working together.

Curriculum CoChair Guy Shani: The Curriculum Committee in the next cycles will be trying to make sure that our courses currently CSU approved are pushed toward getting universal IGETC approval. Courses need to be approved as UC equivalents, this is one of the difficult challenges of articulation.

Aram: If the Senate wants to take action, we have time in the fall to make a recommendation and this will be discussed at ASCCC Fall Plenary. We'll learn more about what students can do and start making decisions, redoing courses where we can, and adjusting our schedules.

7.08 Open Educational Resources Updates (Joanna Sobala) — 10 min — (I)
Senator Joanna Sobala, OERI Liaison with state Senate: The ASCCC OER Initiative (OERI) has been funded since 2018 to support development of OER resources and expansion of a broad and diverse OER process. The state has funded three rounds of projects. OERI's mission is to reduce the cost of educational resources for students through expansion and adoption of OER/ZTC. ASCCC-oeri.org website provides easy access to OER resources, professional development, webinars, OER/ZTC Resolutions.
- California Budget Act 2021-22: The Legislature and Governor designated $115 million for investment in expansion of ZTC degrees and OER at CCCs. Spending is still being determined. MC is funding OER this year and should continue funding.
- 2022 CA OERI Conference, Virtual, Aug 3-5, 2022
- OERI-Related ASCCC SP22 Resolutions: 1) Oppose reliance on textbook publishers to achieve ZTC. 2) Ensure the sustainability of the ZTC Degree Program and have funding for current and relevant ZTC resources beyond the 2027 reporting deadline.
- Work with Local Academic Senates to ensure Online Class Schedule contains clear and accurate textbook and class resource information submitted by the instructor and properly noted with the ZTC or low-cost icon that is clear to students, and Accountability processes are established. Should be clear which students in your classes are ZTC degree students, and faculty should inform dept chair, admin specialist, and the bookstore.
- Resolutions
  - Resolve that ASCCC partners with Chancellor's Office and with system partners to allocate a portion of the $115 million to fund the work of OERI to reduce duplication and promote sustainability.
  - Resolve that Colleges/Districts receiving ZTC funds be required to show ZTC status and demonstrate sufficient ZTC sections are available for completion of ZTC degree.

MC OER Coordinator is Michele Speck, OER Website:
https://Libguides.missioncollege.edu/zerotextbookcost
OER website has links to resources and steps to follow for ZTC.

7.09 Recognitions
ASG Rep Casey Chang, thank you for joining Academic Senate. We're thankful you're still in student leadership but sorry you won't be with us next year.
Admin Assistant Liz Bogatin-Starr, thank you for making everything happen all year.
Senator Alejandro Zavala, thank you for stepping up and being present in all Senate meetings, congratulations on leadership role in College Council.
Dean Aaron Tolbert and VPI Lorrie Ranck, thank you for being with us for almost all Senate meetings.
And thank you guests for being here throughout the Semester.

RESOLUTION in recognition of Senator Lora Glaser
(J. Sobala/M. Johnston) Passed by Acclamation.

Lora Glaser, the Academic Senate's longest serving Senator: a fierce advocate for students, ESL students and representing language arts, fair play and equal treatment; Lora's institutional knowledge and experiences have been a tremendous asset to the Senate. Further resolved that the Academic Senate is deeply thankful for Lora's commitment to the Faculty role and participatory governance for support for teaching and learning at Mission College and most of all for always being there for her colleagues, ESL Dept and the Senate.

8.0 Administrative Business/Actions/Appointments (I/A)

President's Report – Aram Shepherd

Starfish Implementation: Starfish will be implemented next year and used for Early Alerts and engaging students. Cranium Café will be phased out at the end of Spring 2023. The District and Chancellor's Office made the decision to not have competing systems. Mission College had no input into this technology and program decision. MC Administration did not fight to have a voice in the process of adopting Starfish software.

- This was a top-down decision. Starfish was discussed with MC administration for a while but there was no communication with Faculty and Classified. Kristal Dela Cruz, President of Classified Senate, and Aram met with leadership at Mission and expressed concerns, particularly the lack of transparency and communication involving faculty and classified. Administration could have said what decision was made and why we're going in this direction.
- Administration recognized that they made mistakes in the process and they'll do better in the future.
- Starfish will have several stages starting this summer, planning in fall, and then full implementation in Fall 23.

Academic Senate Retreat: Tuesday, August 23, 2:00 to 4:00pm
Thank you everybody for all the work at the Senate this year.

Adjournment
Adjourned, 4:15pm.