



Mission College Facilities Rental Rates

Fees	For Profit User Fair Market Value	Non Profit User Civic Center Direct Cost
Application Fee	\$35	\$25
Change Order Fee	\$15	\$10
Cancellation Fee (less than 36 hours)	<i>Equal to 25% of total charges</i>	<i>Equal to 20% of total charges</i>

FACILITIES - Classrooms, Lecture Hall, Conference Rooms, Computer Labs *Three hour minimum unless otherwise identified.*

Facility	For Profit - Cost per Hour	Non Profit - Cost per Hour
Lecture Halls/Large Forum Auditorium	\$225	\$150
Classrooms (51+ seats)	\$175	\$125
Classrooms (>51 seats)	\$150	\$100
Outdoor Classroom (SEC 345 or 347)	\$150	\$100
Computer Lab (requires lab tech to be present)	\$275	\$175
Conference Room (<15 seats)	\$65	\$40
Conference Room (15-30 seats)	\$100	\$65
Piano Practice Room (Tuning not included)	\$40	\$25
Classroom with A/V recording	\$300	\$200
TAV Room 130	\$325	\$225
TAV with AV recording	\$400	\$260
TAV with streaming	\$500	\$325
TAV Room 140 (TV Studio)	per quote	per quote
MC2IT (20 seats)	\$352	\$215
Campus Center Cafeteria (300 seats)	\$275	\$180
Campus Center Conference Room 219-220 (80 seats)	\$300	\$200
Campus Center Conference Room 217 (30 seats)	\$150	\$100

HOSPITALITY MANAGEMENT (HM) FACILITIES *Three hour minimum unless otherwise identified.*

Facility	For Profit - Cost per Hour	Non Profit - Cost per Hour
HM Dining Room (A, B & C)	\$300	\$200
HM Dining Room A (50 seats) / (If catering ordered)	\$150 / \$112.50	\$100 / \$75
HM Dining Room B (50 seats) / (If catering ordered)	\$150 / \$112.50	\$100 / \$75
HM Dining Room C (50 seats) / (If catering ordered)	\$150 / \$112.50	\$100 / \$75
HM Kitchen Facilities (requires Chef in attendance)	\$200	\$130
HM Bake Shop	\$125	\$85

Note: Charges for facilities (direct cost or fair rental fee) are for short-term use. Use of facilities for more than fourteen (14) days constitutes long-term use, which requires a contract agreement approved by the Board of Trustees prior to use. Board approval requires that a request for use be made at least four weeks in advance of the event.

For Non Profit Rate: Proof of 501 (c)(3) Status Required



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ATHLETIC FACILITIES *Three hour minimum unless otherwise identified.*

Facility	For Profit - Cost per Hour	Non Profit - Cost per Hour
Main Gymnasium (max. capacity 1500)	\$225	\$150
Main Gymnasium with bleachers (max. capacity 1500)	\$250	\$165
Locker or Shower Rooms	\$120	\$80
Softball Field	\$100	\$65
Baseball Field	\$100	\$65
Soccer Field	\$100	\$65
Softball Field or Baseball Field, entire day	per quote	per quote
Field Prep	\$52	\$52
Dance Studio (Small)	\$70	\$45
Dance Studio (Large)	\$125	\$82
Tennis Courts, per court	\$30	\$20
Tennis Courts, per court - lighted	\$40	\$25
*Tennis courts - Long term Use Agreement: For all use agreements (for-profit & non-profit): Rates below apply only to long-term		
*Basic long-term rate for Tennis Courts	\$16	\$16
*Basic long-term rate for Tennis Courts, lighted	\$21	\$21
*Added time, minimum 3-business day notice	\$18	\$18
*Added time, less than 3-business day notice	\$20	\$20
*Additional charge for lighted court	\$5	\$5

PARKING LOTS & VEHICLE PARKING RATES

Facility	For Profit User	Non Profit User
Parking Permits (E-Permits)	\$3.00 / vehicle	\$2.00 / vehicle
Parking Lot, entire lot, 3-hour minimum	\$150	\$100
Parking Lot, half lot, 3-hour minimum	\$100	\$65
Parking Lot, entire lot, entire day (max. 7am-10pm)	\$600	\$400
Parking Lot, entire lot, entire day for activities	per quote	per quote

DIRECT COST - STAFFING CHARGES

Rates based upon composite rate of employees within job. Rates subject to revision. *Three hour minimum unless otherwise identified.*

Staff	Cost per Hour	Minimum Fee per Day
Site Supervisor	\$71	\$213
Physical Education Supervisor	\$50	\$150
Custodial Staff	\$49	\$147
Grounds Staff	\$53	\$159
Maintenance Staff	\$71	\$213
Police Officer	\$83	\$249
Police Supervisor	\$105	\$315
AV/Computing Technician	\$85	\$255
Technical Support Staff	\$75	\$225
Parking Services Officer	\$49	\$147
Parking Services Supervisor	\$72	\$216