ACC 053C  VOLUNTEER INCOME TAX ASSISTANCE (VITA) III 1.0 UNITS
Total Lecture: 9 hours, Total Lab: 27 hours
Prerequisite: ACC 053B
Advisory: MAT 903, ACC 051A
Acceptable for credit: California State University
This is the third course in a sequence of three courses designed for students who want to be a part of the Volunteer Income Tax Assistance (VITA) program at Mission College. This course allows students who have successfully passed ACC 053B to work on advanced tax situations and take part in running the tax center for the current year. In this course, students cover advanced tax topics and develop the skills necessary in running a tax center including site organization, quality control procedures, and providing guidance to both taxpayers and tax preparers. Pass/No Pass Option.

ACC 057A  COST ACCOUNTING 4.0 UNITS
Total Lecture: 72 hours
Advisory: MAT 903
Prerequisite: ACC 001B
Acceptable for credit: California State University
The course provides a thorough presentation of cost accounting terminology and concepts, and develops a basic facility in cost accounting techniques and systems. Emphasis is placed on the use of cost accounting data rather than data accumulation. The course covers job order costing, process costing, standard costing, activity-based costing, budgeting, flexible budgeting, cost volume profit analysis, incremental and relevant costing, product pricing, the balanced scorecard, capital budgeting, and management accounting ethics. This course may be offered via distance learning. Grade only.

ACC 058A  INTERMEDIATE ACCOUNTING I 4.0 UNITS
Total Lecture: 72 hours
Advisory: MAT 903
Prerequisite: ACC 001A
Acceptable for credit: California State University
This course is a review of fundamental accounting processes, techniques and principles including control and theory of accounting for assets, correction of prior years' earnings, and measurement and determination of income. Current standards and pronouncements are presented. This course may be offered via distance learning. Grade only.

ACC 058B  INTERMEDIATE ACCOUNTING II 4.0 UNITS
Total Lecture: 72 hours
Advisory: ACC 058A and MAT 903
Prerequisite: ACC 001A
Acceptable for credit: California State University
The course provides a comprehensive study of liabilities, formation and continuance of organizations, quality control procedures, and providing guidance to both taxpayers and tax preparers. The focus is on ethical issues in corporate case studies such as Enron, Worldcom, Sunbeam, and Madoff. This course may be offered via distance learning. Pass/No Pass Option.

ACC 060  COMPUTERIZED ACCOUNTING: QUICKBOOKS 3.0 UNITS
Total Lecture: 54 hours
Advisory: It is recommended that students have completed, or be concurrently enrolled in ACC 001A or have previous accounting experience.
Acceptable for credit: California State University
Students use QuickBooks accounting software to set up, enter transactions, and produce reports using general ledger, accounts receivable, accounts payable, financial statement analysis, depreciation, inventory and payroll modules. It is recommended that students have either completed, or are concurrently enrolled in, ACC 001A or have practical accounting experience. This course may be offered via distance learning. Pass/No Pass Option.

ACC 070  ETHICS IN ACCOUNTING 3.0 UNITS
Total Lecture: 54 hours
Prerequisite: ACC 001A
Acceptable for credit: California State University
This course involves the study of ethical problems which arise within the contexts of accounting and corporate management. Topics include major ethical theories and the professional code of conduct for accountants, auditors, and tax preparers. The focus is on ethical issues in corporate case studies such as Enron, Worldcom, Sunbeam, and Madoff. This course may be offered via distance learning. Grade only.

ACC 073  ACCOUNTING INFORMATION SYSTEMS 4.0 UNITS
Total Lecture: 72 hours
Prerequisite: ACC 001A
Acceptable for credit: California State University
Using SAP, an enterprise resource system (ERP) adopted by the majority of Fortune 1000 companies, students will gain valuable and practical skills in Accounting Information Systems, common business processes, basic database designs, and systems controls. The skills built will be useful for individuals planning to take additional higher level business, accounting, and/or information systems classes; seeking careers in the accounting/finance department of organizations; or interested in becoming an auditor, analyst, or consultant. Grade only.

ALLIED HEALTH (AHL)

AHL 001A  HEALTH OCCUPATIONS BOOTCAMP 2.0 UNITS
Total Lecture: 36 hours
Advisory: Basic arithmetic skills
This course is designed to assist the potential Health Occupations student with their preparation for and success in a Health Occupations program. The course includes topics such as development of study skills, time management, stress management, test-taking strategies, mathematics for dosage calculation, critical thinking/critical reasoning skills and introduction to the nursing process. This course is approved for credit by exam. Grade only.

AHL 012  EMERGENCY AND DISASTER PREPAREDNESS FOR ALLIED HEALTH WORKERS 0.5 UNIT
Total Lecture: 9 hours
The course is designed to assist allied health workers in assessing and developing plans for emergency and disaster situations in the home, community agency or clinical setting. Pass/No Pass Option.
AHL 020F  HOME HEALTH AIDE FUNDAMENTALS  1.5 UNITS
Total Lecture: 27 hours
Prerequisite: Current CNA or eligibility for CNA examination
Corequisite: AHL 020G
Acceptable for credit: California State University
This course introduces the Certified Nurse Assistant (CNA) to the basic concepts of home care nursing. Students learn entry-level skills for employment as a home health aide. Successful completion of this course along with AHL 020G provides eligibility for a California Home Health Aide (HHA) certificate. Grade only.

AHL 914  MATH FOR HEALTH OCCUPATIONS  1.0 UNIT
Total Lecture: 18 hours
Advisory: MAT 903
This course is an introduction to math calculations for health occupations students. It provides the learner with the opportunity to explore the math functions within the health field. Students become competent with performing accurate calculations for the delivery of medications. Pass/No Pass Option.

ANTHROPOLOGY (ANT)

ANT 001  PHYSICAL ANTHROPOLOGY  3.0 UNITS
Total Lecture: 54 hours
Acceptable for credit: University of California, California State University
The course introduces the concepts, methods of inquiry, and scientific explanation for biological evolution and its application to humans. It examines the evolution of human biology and behavior, theories of human origins, principle of evolution, genetics, human variation, bio-cultural adaptations, prehistoric humans, and primate behavior. The scientific method serves as the foundation for this course. This course may be offered via distance learning. Pass/No Pass Option. CSUGE: C2; IGETC: 5B.

ANT 003  INTRODUCTION TO CULTURAL ANTHROPOLOGY  3.0 UNITS
Total Lecture: 54 hours
Acceptable for credit: University of California, California State University
This course is the study of cultural and social behavior as developed through the anthropological study of contemporary peoples. It includes a comparative study of the range of cultures of the world with emphasis on social organization, economics, religion, kinship systems, cultural patterns, values and ethics, and ecology. This course may be offered via distance learning. Pass/No Pass Option. CSUGE: D; IGETC: 4.

ANT 055  MAGIC, WITCHCRAFT, and RELIGION  3.0 UNITS
Total Lecture: 54 hours
Acceptable for credit: University of California, California State University
A cross-cultural study of beliefs and practices dealing with the supernatural. Using the major theoretical approaches of anthropology, the student will study the cultural context in which each belief and practice is found, including ritual, symbolism, totems, magic, myth, witchcraft, and pantheism. The cultural function of individual experiences, such as altered states of consciousness, development of a “belief” system, and revitalization are explored. This course may also be offered via distance learning. Pass/No Pass Option. CSUGE: D; IGETC: 4.

ART (ART)

ART 001A  SURVEY OF WESTERN ART I  3.0 UNITS
Total Lecture: 54 hours
Acceptable for credit: University of California, California State University
This course is a chronological survey of painting, sculpture and architecture in Western civilization from Prehistoric through Medieval times. Works of art are viewed within their historical, religious, political, and social context. A museum field trip is required. Pass/No Pass Option. C-ID # ARTH 110. CSUGE: C1; IGETC: 3A.

ART 001B  SURVEY OF WESTERN ART II  3.0 UNITS
Total Lecture: 54 hours
Acceptable for credit: University of California, California State University
This course is a chronological survey of western painting, sculpture and architecture from the Renaissance to Modern times. Works of art are viewed within their historical, religious, political, and social context. The course consists of illustrated lectures and discussion. A museum field trip is required. Pass/No Pass Option. CSUGE: C1; IGETC: 3A.

ART 001D  ART OF THE 20TH CENTURY  3.0 UNITS
Total Lecture: 54 hours
Acceptable for credit: University of California, California State University
This course provides a general survey of painting, sculpture, and architecture in the Western World, from the Impressionists to the present day, emphasizing the evolution of style and content. The course consists of illustrated lectures and discussion. A museum field trip is required. Pass/No Pass Option. CSUGE: C1; IGETC: 3A.

APPRENTICESHIPS

PLEASE REFER TO COURSES IN THE FOLLOWING APPRENTICESHIPS FOUND ALPHABETICALLY IN THE CATALOG.

HVAC (HVC)
PLUMBING (PLM)
TRANSPORTATION (TRN)

ARABIC (ARB)

ARB 001  FIRST SEMESTER ARABIC  5.0 UNITS
Total Lecture: 90 hours
Acceptable for credit: University of California, California State University
Arabic 001 is a first-semester introductory course that introduces fundamental concepts of standard Arabic. Comprehension of both written and spoken Arabic is covered, as well as related cultural topics. This course is designed for the beginner. All four language skills (listening, speaking, reading, and writing) are introduced in a cultural context. Pass/No Pass Option. CSUGE: C2; IGETC: 6A.

ARB 002  SECOND SEMESTER ARABIC  5.0 UNITS
Total Lecture: 90 hours
Acceptable for credit: University of California, California State University
Arabic 002 is the 2nd-semester course which continues to develop the fundamental concepts of Arabic 001, while emphasizing listening and reading comprehension, grammar and oral production and writing skills in standard Arabic. Pass/No Pass Option. CSUGE: C2; IGETC: 3B, 6A.